



Deletion of Student Service Learning (SSL) Hours
Office of Curriculum and Instructional Programs
Student Service Learning (SSL)
MONTGOMERY COUNTY PUBLIC SCHOOLS • Rockville, Maryland 20850

Use this form to document the deletion on a student's record of SSL hours that are automatically attached to an MCPS course. Place a copy of this form in the student's service-learning folder.

I. To be completed by the teacher recommending deletion of SSL hours from a student's record.

Student name _____ ID Number _____

Current school _____ Current grade _____

Course title _____

Automatic SSL Hours Attached (check one): 5 10 15

It is recommended that SSL hours automatically attached to this course not be awarded to this student for the following reason(s):

Person recommending deletion _____ Title _____ Date ____/____/____

II. Date this recommendation was shared with the student, parent, or guardian: Date ____/____/____.

III. To be completed by the person maintaining the SSL records in the MCPS database.

Number of SSL hours deleted from student record ____ Date hours were deleted from the record ____/____/____

Printed name of person deleting the hours _____ Title _____