

POTOMAC ELEMENTARY SCHOOL

Parental Approval for Field Trip

Teacher(s) _____ Grade _____

Date of Trip _____ Destination _____

Purpose of Field Trip _____



Transportation from school via: _____

Time of Departure: _____ Approximate time of return _____

Students who hold the student accident policy, available at the beginning of each school year or at the time of entry, are covered on an approved field trip within the liability limits of the policy as described in the insurance brochure. The Montgomery County Board of Education maintains public school bus liability insurance within the limits required by the Maryland State Department of Education. Parents should be concerned that they provide such additional coverage as they may desire in excess of the above stated limits.

Student Name _____ Cost _____

Parent's Signature _____ Date _____

Written permission is required for all field trips. No verbal permission will be accepted. Please provide the emergency telephone number requested below.

PLEASE NOTE: No student will be deprived of participating in a field trip for lack of money. Please contact the principal at 301-469-1042 if a child is in need of assistance.

NOTICE TO CHAPERONES: Chaperones who are not employees of MCPS, are not covered by the MCPS insurance unless an injury occurs on an MCPS vehicle and the MCPS driver is negligent. Children of preschool age may not accompany parents when the parents serve as chaperones.

EMERGENCY PHONE NUMBER: _____

I would like to be a chaperone for this field trip. If I am chosen to chaperone, your child's teacher will contact you.

_____ yes _____ no I can be reached at _____