

THURGOOD MARSHALL ELEMENTARY SCHOOL

PTA COMMITTEE DESCRIPTIONS

After School Calendar

Every year, TMES has so many afterschool activities such as Mad Science, Chess Club, Drama, FLES, Girl Scouts and Boy scouts (and many more). Each coordinator gives the school a schedule, but the new **Afterschool Calendar coordinator** will coordinate all the schedules and provide the front office with a master calendar with all the afterschool activities. The afterschool coordinator will be responsible for collecting this information and providing the office with one master calendar. In addition, each new quarter, a new master calendar may need to be created.

If interested in leading this committee please contact Shannon Sisco at siscoshannon@gmail.com

Art Room (Help needed throughout the year, All Year Event)

The Art Teacher has always benefited from several Parent Volunteers. Mr. Brown is looking for parents to help him with art projects throughout the school. Displaying the children's art throughout the school is very rewarding for the children. Volunteers are needed to help hang artwork throughout the school and help in the classroom when needed.

If interested in Helping Mr. Brown, please contact Shannon Sisco at Siscoshannon@gmail.com

Art Cards (Fall and Winter Event)

Before the holiday season, students will be asked to create pictures in art class. Those pictures will be turned into beautiful cards that can be used as holiday, thank you, or even birthday cards, etc. The money from the sale of the cards goes to purchasing items on the teacher's wish list.

For more information contact Shannon Sisco at siscoshannon@gmail.com

Audit Committee

At least once or twice a year, the PTA accounting records need to be reviewed. Members of this committee work together to conduct the review.

For more information contact Dorothy Eyerly at eydomark@comcast.net

Babysitters (1st Tuesday evening of every month)

At each PTA meeting starting in October students from QO High School, Ridgeview Middle School and Lakelands Park Middle School baby-sit the children of parents attending the meeting. Toys, games, one-on-one homework help, movies, and a snack are provided.

For more information contact Christine Mauck at cmauck@conrad.org or Gary Tober at garytober@ad.com

Baking (Many opportunities throughout the year)

Staff appreciation and many PTA sponsored events need help with bake goods. Making food for parties, staff luncheons, events, etc.

For more information contact Shannon Sisco at siscoshannon@gmail.com

Bingo Night (Winter: Evening Event)

Bingo Night is an opportunity for the whole family to come out for some entertainment and excitement. The traditional Bingo game takes on a whole new meaning after this event.

Volunteer Needs:

Volunteers are needed for planning, design, set-up, clean up, and general organization.

Interested in volunteering, please contact Debra Strickman at protrack@msn.com .

Book Fair (Fall, Winter, Spring)

Every year TMES runs two book fairs provided by Scholastic Books. The first one is usually held in November, however this year it may be in December. The Fall/Winter fair is huge and is a fundraiser for the school whereby we earn both cash and educational products. The second fair happens in May and is a buy-one-get-one free event that is not a fundraiser, however there are terrific bargains to be had for summer reading and personal library building. The Fall/Winter fair encourages teachers to fill out a "wish-list" for parents who want to purchase gifts for the classroom.

Volunteer Needs:

The fall/winter fair will run for a week and is open during the school day with one late evening. The spring fair will run for about 3 days and will be open during the school day and one late evening. Volunteers are needed to help set-up and run the fair.

Interested in volunteering please contact: Robin Sizdahkhani at robinsiz@msn.com or Mimi Myers at Mimim_myers@yahoo.com

Book Orders (Assignment Books and Summer Review):

Assignment Books: Serve as a liaison between the assignment book company and the 4th and 5th grade teachers. With input from the teachers, select preferences for the assignment books and place order with company. Summer Review: Work with TMES staff member to create and collect summer reading and math review order forms and distribute material to students at the end of the year.

For more information please contact Lisa Torvik at torvikfam@verizon.net

Bulletin Board

The Bulletin Board Committee is responsible for updating the Bulletin Board at the Giant Food Grocery Store in the Kentlands and the PTA board located at TMES (next to the all purpose room). The committee ensures that pertinent news, communication, or current events are posted in a timely manner. Typical postings include, but are not limited to, upcoming events, PTA meetings and more.

Please contact Cindy Cohn at cindycohn@yahoo.com if you have something to post.

Business Promotions (Help needed throughout the year, All Year Event)

The Business Promotions Committee handles programs designed by big companies to raise money for our school. For instance, we run the "BoxTops" campaign. TMES earns 10 cents per BoxTop! We also handle the Safeway eScrip, Giant BonusBucks A+ enrollment, Harris Teeter Together in Education, the Campbell Soup Labels UPC program, Target: Take Charge of Education, Office Depot: 5% Back to Schools, and the printer cartridges recycling program. Look for details throughout the year!

Volunteer Needs:

Need volunteers for the back to school night to get people to sign up for Safeway eScrip, Giant BonusBucks A+, and Harris Teeter each year. Volunteers to help sort, tally and submit the boxtops/labels to the companies and assistance on class parties.

For information or suggestions, contact Karen Chen at sydneyandrewc@yahoo.com or Linda Pett at lapccp@msn.com.

Calendar (Yahoo & School)

The Calendar Committee provides dates of school events in the PTA Regal Eagle newsletter. The calendar committee also lists the events on the TMESchool Yahoo Group. In addition, the calendar committee creates a calendar of monthly school events posted in the front hall lobby.

Volunteer Needs:

The Calendar Committee will not be successful without your input. Please forward all items (no matter how small) and we will update the master calendar.

Please forward any submissions or changes to Christine Smith at cksmith@thoughtgarden.com or 301-590-2540.

Chess Club

The Chess Club organizes an after-school chess program.

For more information, email Lauren Peck at Lpeck@estee.com.

Cluster Representative

Attends meetings that include representatives from all elementary & middle schools that go to QOHS.

For information, contact Marcy Trost at marcytrost@verizon.net or Alan Nelson at alannelson437@yahoo.com

Community Nights

The Community Nights committee holds dinners or other functions at area restaurants and stores. These businesses donate a percentage of sales to the TMES PTA! The Community Nights committee is working to find new venues for dining. Our target is to find and utilize restaurants in the area that give generous percentages to participating schools (15-20%).

For info or suggestions contact Gary Tober at garyctober@aol.com

Copy Cat (Help needed throughout the year, All Year Event))

The staff at TMES has requested a return of this committee after losing a part-time administrative position that was used to make photocopies for staff. One or two evenings a week, throughout the year, volunteers will be able to use the school copier to fill copy orders placed by the school staff. Copier Training is provided.

Volunteer Needs:

Volunteers are needed to work any one shift. Jobs are approximately ½ hour to 1-hour commitments. Sign up for weekly, monthly, or occasional work.

For more information contact Dorothy Eyerly at eydomark@comcast.net

Courtyard (Help needed throughout the year, All Year Event)

The Courtyard Committee is responsible for organizing the numerous donations from friends, family, and local florists. We keep the courtyard full of blossoms and life so the courtyard can be a place of beauty and fun. Plant and flower donations are always accepted.

Volunteer Needs:

Volunteers are needed throughout the year to help weed, plant, get sticky and dig in the dirt.

For information or to volunteer, contact Kim Gleason at igleason@msn.com

Drama (Help needed throughout the year, after school event)

TMES serves as a liaison for an after school Drama program with classes for grades K - 5.

This year we are using Creative Kids for K and 1st grades and Drama Kids for grades 2 through 5.

We are looking for a Coordinator to help with the Kindergarten – 1st grade Creative Kids.

For information or if interested in coordinating the k-1 class, please contact Diane Levene at levened@gmail.com

Cultural Arts

With the aid of the school staff, this committee selects and contracts performers for the students throughout the school year.

For information, please contact Deborah Preston at Deborah.Preston@montgomerycollege.edu

Fall Fundraiser (Fall Event)

This very busy group coordinates the sales of wrapping paper, gifts and candies. Early in the school year, each child will receive a packet with a Innisbrook catalog and everything needed to sell to neighbors, friends and relatives. TMES receives 50% of our total sales.

Volunteer Needs:

Volunteers are needed immediately as the orders begin in September and the paper is usually delivered in October. Counters are needed to go through orders and volunteers are needed to distribute gift-wrap and review orders.

For information, contact Marsha Seiniger at mseiniger@comcast.net or Barbara Crews at sbcrews@comcast.net or Kelly Ryan at kryan1999@comcast.net.

Family Dance (Winter Event)

The Family Dance is an opportunity for parents and children to let loose and show their dance moves. It will be held in the school auditorium one night in the January/February timeframe. A DJ will spin tunes and food will be offered. It's a lot of fun. Look for flyers after this year's winter break.

Volunteer Needs:

Volunteers are needed for set up, clean up, decorations and organization of music and food.

For information, contact Debbie Freeman at Debbie@Broadcastersedge.com or Debbie Holten at debholten@verizon.net

Family Picnic (Fall Event)

The Family Picnic is a fun fall event that enhances our friendships and builds relationships at TMES. It is a time to get together with friends and family in celebration of our community.

Volunteer Needs:

Volunteers are needed for this beginning of the year event to work stations, setup and cleanup.

Information or volunteer, contact Suparna Shah at suparnashah@hotmail.com or Maria Laracuenta at amxg@msn.com

Field Day (Spring Event)

Field Day is an annual event held toward the end of the school year. The day consists of outdoor physical activities for all grade levels. Our goals are to make the day a truly enjoyable one full of fun physical activity for all.

Volunteer Needs:

Volunteers are needed to run a station or provide support around the fields with water and other miscellaneous duties. Additional volunteers are needed to assist with planning the day in the weeks prior to the event, set up a day or two before the event and take down after the events are completed.

For information or suggestions please email Alan Nelson at alannelson437@yahoo.com or Gary Tober at

garytober@ad.com

5th Grade Liaison (Help needed throughout the year, All Year Event)

Assists in planning 5th grade events and end of year activities and parties.

If interested in leading this committee, please contact Shannon Sisco at SiscoShannon@gmail.com

FLES (Foreign Language in Elementary Schools)

(Help needed throughout the year, All Year Event))

FLES is program that provides language instruction to children in Montgomery County Public elementary and middle schools. Classes begin in October and run through May. Classes are held once a week after school. This year they are offering classes for Kindergarten through 5th graders.

Volunteer Needs:

Volunteers help get FLES children to classes their first couple of weeks, organize end of term parties, make copies of registrations to send home in backpacks, snack schedules, etc.

For more information, please contact Robin Sizdahkhani at robinsiz@msn.com

Foreign Language Liaison

With so many languages spoken at TMES, the Foreign Language Liaison works with our different cultural groups to encourage participation in school and PTA events by offering interpretation of information as needed.

Volunteer Needs:

Volunteers who speak Chinese and Korean are needed.

For more information, contact Diana O'Keefe kok@irelandmail.com

Gifted & Talented/Special Needs Liaisons

Provides information, guidance and support to students and families of these specific programs.

Gifted and Talented Liaison works with GT staff to distribute GT information via Regal Eagle articles and student handouts. Represents TMES at County-wide GT meetings.

Gifted & Talented: open

Special needs: Mary Zoccola at zoccola@verizon.net

If interested in leading this committee, please contact Mary Zoccola at zoccola@verizon.net

Graduation- Promotion (June Event)

Traditionally, parents from the 4th grade serve as host for the 5th grade graduation ceremony held in June.

Volunteer Needs:

Parents of 4th graders are needed to assist with the planning and preparation of the event.

For more information please contact Debra Strickman at protrack@msn.com

Hot Chocolate (Fall and Winter Event)

During the cold winter months the school patrols are always on duty. Come help keep them warm with hot chocolate as they make their rounds.

Volunteer Needs:

Volunteers are needed to serve the hot chocolate from 8:45 a.m. to 9:15 a.m.

If interested in leading this committee, please contact Shannon Sisco at SiscoShannon@gmail.com

ICB Coordinator

The ICB Coordinator prepares the ICB (The Interagency Coordinating Board) required materials to request room rental space for PTA events and activities held at Thurgood Marshall. The ICB coordinator works directly with the PTA treasurer and the PTA committee chair members to help coordinate requests and payments to ICB. The county requires a short training for ICB Coordinators.

For mor information, please contact AnnMarie Kase at annkase@hotmail.com

Information/Press

The Information/Press officer is responsible for identifying items of interest for the School News section of the weekly *Gazette Newspaper*. Thurgood Marshall highlights are written up into short pithy articles for submission to the *Gazette* on a weekly basis. Items of interest include fundraisers, student awards, and honors, and events. The position requires strong communication throughout the school with parents, students, teachers, and staff.

Please contact Katie Rapp at javabean@comcast.net to share information for publication or if you have any questions.

Interpreters (Help needed throughout the year, All Year Event)

Throughout the year volunteers are needed to interpret for school activities and PTA sponsored events. Examples of school and PTA events are Kindergarten Orientation and PTA meetings.

Volunteer Needs:

Volunteers are needed to help on an as needed basis. Interpreters for PTA meetings are needed.

Interested in learning more? Contact Shannon Sisco at SiscoShannon@gmail.com

Kindergarten Orientation (Spring Event)

Come welcome our newest students and parents at this end of year event. During two days in April or May, Kindergarten registration takes place at TMES. The PTA actively assists in this activity.

Volunteer Needs:

Volunteers are needed to buy supplies, assist teachers with activities, take student pictures and answer parent questions.

For information, please contact Cindy Cohn at cindycohn@yahoo.com .

Library

The Library/Media would like parents to help shelve, cover and repair books.

If you would like to help you Library/Media Center please contact Shannon Sisco at siscoshannon@gmail.com

Mad Science

Mad Science is the TMES after school Science program with classes for grades K - 5. Two sessions are held each school year (Fall and Spring) and each session runs for 8 weeks.

Volunteer Needs:

Mad Science needs one Parent Assistant Scientist (PAS) per class. The PAS will receive a free tuition and the parent's choice of a free birthday or a free camp, a Mad Science uniform plus enough training and equipment to perform approximately 30 minutes of pertinent programming.

For information, please contact Stephanie Tice at Sdtice1@verizon.net

Main Office

The main office needs parents assistance with absentee calling durning the cold and flu season.

If interested in helping the Main Office, please contact Shannon Sisco at Siscoshannon@gmail.com

Math Olympiad (October - March Event)

This is a TMES sponsored math club where 4th and 5th grade students explore mathematical topics or strategies in depth. The club helps students with strong math skills strengthen these skills even further. This program is also aimed at improving test-taking skills. It runs from October through March. The students meet for an hour once a week at school and sit for 5 monthly math contests. The students are provided with practice problems throughout the month. At the end of the program, the students are assessed as individuals and as a team at a global level. All 50 states and 25 other countries are represented in this program.

Volunteer Needs:

Volunteers are needed to assist with teaching this math program for one hour a week.

If interested in leading this committee, please contact Shannon Sisco at SiscoShannon@gmail.com.

Membership

The Parent Teacher Association is an important group that helps enhance your involvement in your child's education as well as help fund activities for our children such as book fairs, dances, picnics, and after school activities. As a member of the TMES PTA, you also become a member in the local and state PTA's. This is the best way to be an advocate of your child's education and to interact with our teachers. Dues are \$10 each person and membership entitles you to a copy of our student directory. The membership committee organizes all of the PTA forms and finances for new members.

For more information please contact Shelley Fierstein at Fierstein7@comcast.net.

MCCPTA Delegate

Regular MCCPTA meetings (Delegates' Assemblies) are held on the **fourth Tuesday of each month** during the school year beginning at **7:30PM** unless a program is done. The Assemblies are held at the Carver Educational Services Center located on 850 Hungerford Drive in Rockville and are open to all PTA members. The privileges of introducing motions and voting, however, are limited to the voting body which consists of the MCCPTA officers, area vice presidents and cluster coordinators and committee chairs, the president or alternate and two accredited delegates or their alternates from member PTAs/PTSAs. The monthly meetings provide an opportunity for delegates to present ideas, debate issues, become better informed, make personal contacts with other PTA leaders, and vote on MCCPTA actions.

If interested in becoming a co-delegate to the MCCPTA, please contact Lora Johnson at hokie.johnson@verizon.net.

Multi-Cultural Event (Winter, Spring Event)

The Multi-Cultural Event is a chance for the TMES community to experience a sampling of other cultures. Exhibits are set up highlighting the cultures, music, and foods of a variety of countries. TMES families are encouraged to take part in the festival and contribute a song, something to display (maps, jewelry, china, everyday items, or a finger food to share). In the past, students and parents have performed dances and shared costumes from all over the world.

Volunteer Needs:

Families, experts or interested individuals from all over the world are needed to volunteer to "sponsor" (i.e. coordinate) a table to include food, costumes, decorations and culturally centric objects of interest. Financial reimbursement available up to a limit. Cultural acts, dances, songs or musicians are also needed. Volunteers are also needed for set up and clean up. Tables may be sponsored by more than one person/family. *Please no religious-themed tables.*

If interested in participating on this committee, please contact Cindy Cresser at quillc@medimmune.com

NAACP Representative

Represents TMES on NAACP PTA committee.

For more information, contact Diana O'Keefe kok@irelandmail.com or Shannon Sisco at siscoshannon@gmail.com

Newsletter

The Newsletter Committee is responsible for publishing the monthly TMES PTA newsletter, the Regal Eagle. The editor solicits, collects and edits articles for the newsletter from school staff, administration, PTA chairs, parents and students. The distribution coordinator prints the newsletter and distributes it to teacher mailboxes, school magazine racks and the TMESchool Yahoo group. The advertising coordinator solicits and manages advertising to offset the cost of printing the newsletter.

Volunteer Needs:

Volunteers are needed to coordinate feature articles, write columns of interest to the TMES community, and to proofread the newsletter prior to printing

For information or suggestions, please email Katie Rapp at javabean@comcast.net .

Nurses Office

The Health room needs parents help the vision and hearing screening test as well as an extra hand during the field day activities with Band-Aids and ice packs.

If interested in helping the Health room, please contact Shannon Sisco at Siscoshannon@gmail.com

Quince Orchard High School Liaison

The TMES representative acts as a liaison between Quince Orchard High School and the TMES PTA. The representative relays information that might be relevant to TMES students, parents or families. In addition, the representative brings TMES issues to Quince Orchard PTA.

If interested in leading this committee, please contact Shannon Sisco at siscoshannon@gmail.com

Ridgeview Middle School Liaison

The TMES representative acts as a liaison between Ridgeview Middle School and the TMES PTA. The representative relays information that might be relevant to TMES students, parents or families. In addition, the representative brings TMES issues to Ridgeview Middle School PTA.

For more information, contact Bonnie Lawhorn at Bonnie@BMDLawhorn.com

School Fair (Spring Event)

This day of food, games and fun is a great time for the whole family. It takes many people to make this event a success. This year we will soar to new heights as we look for sponsorship to ensure the continued growth of the event.

Volunteer Needs:

Volunteers are needed for all aspects of this event: planning, sponsorship, prize solicitors, volunteers for the day of the event, etc.

If interested in assisting this committee, please contact Kelly Adkins at kellyadkins@comcast.net or Amy Hoffman at Hoffmanfamily4@gmail.com.

Secret Holiday Shop (November/December)

Holiday Shop is when children buy holiday presents for their parents, siblings, grandparents, and/or friends. They are taken around the room with an older child or volunteer. Parents are not in the room with them. The presents range in price from \$0.25 to \$15. This is a great way for kids to surprise their parents and family members with gifts for the holiday season. We also offer wrapping paper, free of charge, for Hanukkah and Christmas. Older children who volunteer to walk the young children around will receive community service hours. Look for flyers beginning in October.

Volunteer Needs:

Volunteers are needed to help organize this evening event, assist young shoppers and wrap gifts.

For information, contact Debbie Freedman at Debbie@Broadcastersedge.com or Valarie Bernstein at valarie@bernsteins.cc

Silent Auction

The Silent Auction is one of the biggest PTA fund-raising events and it is a great adult evening out. Normally held in the spring, the Silent Auction is an evening of food and fun and an opportunity for parents to bid on items donated by local businesses and entrepreneurs. Our goal is to make over \$6,000 for the PTA. All this fun, in addition to music, food, and a cash bar!

Volunteer Needs:

Volunteers are needed to organize class baskets (each class at TMES participates by creating theme baskets such as sports, rainy days, beach, etc.), decorations, advertising, and food, as well as help collecting donations. We need your help and participation to make this great event successful!

For information, email Debbie Randall at creatmemories@comcast.net or Monika Goetze at mufyngirl@yahoo.com or Heather Zindash at hzindash@comcast.net

Spirit Shop

The Spirit Shop organizes the sale of TMES clothing. At least twice a year, the spirit shop committee offers opportunities to purchase TMES merchandise. Look for flyers!

For information, email Elizabeth Burke at elizcraig@comcast.net.

Staff Appreciation (Help needed throughout the year, All Year Event)

The Staff Appreciation Committee organizes several events for the TMES staff throughout the year, including Back to School Night (September), several Holiday Treats (Halloween, Thanksgiving, Winter Holidays, Valentines Day), Staff Breakfasts (once a month) and Teacher Appreciation Week (May). In general, we provide food through organized luncheons as well as special treats and prizes to the deserving staff members of TMES. This committee also coordinates the *Teacher's Wish List* – a list of items that are needed by the staff and donated by parent volunteers.

Volunteer Needs:

Throughout the year, volunteers are needed to bake, cook or purchase food items; help set up or clean up at various events; donate gifts/services or other items; and assist in coordinating other activities. *For information, email Randi Poli at RLP1120@aol.com; or Julie Tittle at klquypete@aol.com*

Technology/Web

The TMES website is a source of information for TMES families. Committee members regularly update the website and have the option of redesigning the site.

Volunteer Needs:

Volunteers with website development knowledge are needed to update the website.

For more information, please contact Marlene Coffey at Marlene.L.Coffey@mcpsmd.org

Tutoring (Help needed throughout the year, All Year Event)

Throughout the year, students need help with reading, math and other tutoring assistance.

Individuals are assigned to work 1 on 1 with specific students to help them develop reading skills or to tutor specific subjects.

Volunteer Needs:

Volunteers are needed to work with a student during the day, lunch/recess or after school.

Interested tutors should contact Shannon Sisco at siscoshannon@gmail.com

Volunteer Coordinators (Help needed throughout the year, All Year Event)

The volunteer coordinators work with all of the PTA committees, teachers, and TMES staff. The coordinators recruit volunteers for the school throughout the year. Look for our sign up sheets at Back-to-School night and look for opportunities as the year progresses. Examples include volunteers to help set up for the family picnic or helping out with kindergarten orientation.

Volunteer Needs:

Sign up at Back to School Night and throughout the year. We frequently request assistance through the Yahoo! Group and by flyers we send home.

For more information contact Shannon Sisco at siscoshannon@gmail.com

Welcome Committee

The goal of the welcoming committee is to help **all** families become more involved in the TMES community. In particular, the welcoming committee will work with new families of TMES students to help them learn about TMES events and how to become involved in our school.

Volunteer Needs:

Families, especially those who have been at TMES and would like to be more involved, are needed to serve as mentors/buddies for new TMES families.

For more information, contact Rebecca Hallam at kiwiinusa@verizon.net. or Kassie Merker at Merkerk@mac.com

Writers Anthology

The Writers Anthology takes the work of our TMES students and creates a book for students and families to read and enjoy.

Volunteer Needs:

Volunteers are needed to help organize, type and coordinate the student writings.

For more information please contact Mary Zoccola at zoccola@verizon.net

Yahoo

The Thurgood Marshall Elementary School Yahoo! Group allows parents to be notified via email of events, activities, and messages relevant to TMES. To subscribe to the group, send an email to torvikfam@verizon.net and the moderator will invite you to join.

For information or to sign-up please email Dorothy Eyerly at eydomark@comcast.net.

Year Book

The TMES yearbook gets published each year through the hard work of school personnel, but they will not be continuing with this project for the 2008-2009 school year. The staff has asked the PTA to take on this project for the 2008-2009 school year. By helping out this year, we are hoping to have a committee available to take on the project the following year.

Volunteer Needs:

TMES staff would like parents to help with all aspects of the yearbook. From development, editing and onto production. All parents welcome to assist. Training will be provided.

For more information, please contact Karen Chen at sydneyandrewc@yahoo.com