

**WATKINS MILL HIGH SCHOOL**  
*Wolverines*

**ED ROSS, ATHLETIC DIRECTOR AND ECA ADMINISTRATOR**

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**Parent/Student Handbook**

**Section Three,  
Academic Support Program:**

- ASP Program Introduction
- Student-Athlete Information Sheet
- Academic Progress Report (Grade Sheet)

**WATKINS MILL HIGH SCHOOL ATHLETICS**  
**Academic Support Program for Athletes**  
**Introduction**

**ACADEMIC ELIGIBILITY**

1. A student must maintain a 2.0 average with no more than one failure in a marking period in order to participate in any athletic contests, or to participate in or attend practices during the next marking period. This does not apply to students who are for the first time entering an MCPS high School from a non-MCPS school; or who are entering high school for the first time. For students transferring back to an MCPS HS, their most recent transcript grades will be used. Grades earned in Night School or Saturday School have no effect on the student's athletic eligibility.
2. A multi-hour course is counted as multiple courses when determining whether a student has maintained a 2.0 average, but is counted as one course when determining the number of classes failed.
3. A grade of *D* or above will be considered passing and a grade of *LC* (loss of credit) or *NC* (no credit) will be considered failing. Each *LC* or *NC* is factored in when determining an average. A grade of *CR* (credit) is not counted in determining the grade average. An unsatisfactory evaluation in a non-credit assignment, such as a student aide, will not be considered failing for eligibility purposes.
4. When a student withdraws from a course after 25 days, the grade at the time of withdrawal will be used when determining eligibility for the next marking period. A student may not withdraw from more than one course after the 25-day drop/add period for eligibility purposes. This does not apply to withdrawal because of level of class, i.e., honors to regular class.
5. If a student is ineligible because of a grade of *LC* and the grade is changed to passing and the student has the 2.0 average, the student will become eligible as soon as the teacher notifies the athletic director of the change.
6. A student passing all but one subject with at least a 2.0 average may participate in inter-school activities during the next marking period, provided that conduct and attendance have been satisfactory. Students taking a minimum of one or two courses must pass each course and maintain a 2.0 average to be eligible.
7. On the day that the report card is issued, each coach or sponsor is responsible for verifying that all squad members are eligible and for enforcing these eligibility standards.
8. **A marking period begins on the day that a report card is issued and continues until the day that the next report card is issued.**
9. Grades reported as incomplete as a result of legally excused absences shall be considered passing grades until change. Incomplete grades that are not changed to a passing grade within 10 school days after report cards are issued will be considered failing grades for eligibility purposes until they are changed.
10. Students who do not maintain a 2.0 average with any more than one failure during the final marking period will not be eligible in the fall. Students may repeat one failed course in summer school; however, if a failed course is not offered during the summer session, the student will be allowed to take another course in the same subject area, if available. If not available the student and his/her counselor will decide on the course and/or subject area. The summer session grade will replace the lowest course grade from the final marking period and be factored in to determine the 2.0 minimum average for participation.

**WATKINS MILL HIGH SCHOOL  
ACADEMIC SUPPORT FOR ATHLETES  
STUDENT INFORMATION SHEET**

**Print Clearly and Neatly**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Student ID \_\_\_\_\_

Grade \_\_\_\_\_ Date of Birth \_\_\_\_\_ Counselor Name \_\_\_\_\_

Address \_\_\_\_\_  
House # and Street \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Sport \_\_\_\_\_ JV or Varsity (Circle Your Level)

Mom's or Guardian's Work Phone \_\_\_\_\_ Occupation \_\_\_\_\_  
\_\_\_\_\_

Dad's or Guardian's Work Phone \_\_\_\_\_ Occupation \_\_\_\_\_  
\_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

**DAILY CLASS SCHEDULE**

| <u>CLASS PERIOD</u> | <u>COURSE</u> | <u>TEACHER NAME</u> | <u>ROOM NUMBER</u> |
|---------------------|---------------|---------------------|--------------------|
| 1                   | _____         | _____               | _____              |
| 2                   | _____         | _____               | _____              |
| 3                   | _____         | _____               | _____              |
| 4                   | _____         | _____               | _____              |
| 5                   | _____         | _____               | _____              |
| 6                   | _____         | _____               | _____              |
| 7                   | _____         | _____               | _____              |

**Watkins Mill High School Athletics  
Academic Support Program for Athletes  
Academic Progress Report**

Week of: \_\_\_\_\_ Student Athlete Name: \_\_\_\_\_

Sport: \_\_\_\_\_ JV or Varsity (Circle Your Level)

**Teachers**

Please take a moment to complete this academic progress report. It represents our best effort to encourage your student-athletes to raise the level of their academic standards, and your help is appreciated.

**Positive Class Participation** is defined as: The student-athlete is not only attending class on time, but is also displaying respect for the instructor, other classmates, and education.

**Positive Effort** is defined as: The student-athlete is prepared for class by bringing the necessary materials, completing day to day classroom tasks, and completing projects and homework as assigned.

**Students**

Please keep in mind that your academic success is our primary concern, and your academic standing is what determines your eligibility to participate in your chosen athletic activity at Watkins Mill. Your achievement in your classes is your first commitment to your team!

Progress Reports will be distributed on designated dates during the sports season. They must be signed by all teachers and a parent, and then returned to coaches for their review. Coaches will then submit forms, clipped together, to **Mrs. Allie Ground**, Academic Support Coach, by the date communicated by our Athletic Director, Mr. Ross. Mrs. Ground will generate a list of missing or unsatisfactory reports and then require the athletes to seek help with her before school or during STEP. Reports will then be filed in Team Notebooks kept in room B221.

Any athlete who fails to submit a progress report by the assigned due date will not be allowed to participate in the next scheduled contest of the following week. Athletes may appeal directly our Athletic Director, Mr. Ross, for immediate reinstatement if the necessary requirements have been met.

**Parents** **Parents Sign Here:** \_\_\_\_\_

You are asked to sign this form acknowledging that you have reviewed this progress report; and that you understand the requirements expected of your son or daughter.

|                           |              |              |              |              |              |              |              |
|---------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Class Title               |              |              |              |              |              |              |              |
| Positive Class Experience | Yes<br>No    | Yes<br>No    | Yes<br>No    | Yes<br>No    | Yes<br>No    | Yes<br>No    | Yes<br>No    |
| Positive Effort           | Yes<br>No    | Yes<br>No    | Yes<br>No    | Yes<br>No    | Yes<br>No    | Yes<br>No    | Yes<br>No    |
| Grade                     | A B C<br>D E | A B C<br>D E | A B C<br>D E | A B C<br>D E | A B C<br>D E | A B C<br>D E | A B C<br>D E |
| Comments                  |              |              |              |              |              |              |              |
| Teacher Signature         |              |              |              |              |              |              |              |