

## **College Gardens PTA Meeting Minutes – 10/7/09**

### **I. Introductions – 7:00 PM**

- PTA Executive Board Members present: Dr. Albert DuPont, Gegi Leeger, Jen Green, Ryan Baxter, Sylva Kholonian- Faul, Jason Wiedenfeld, Yusuf Henriques and Jeanette Dexter.
- 65 parents were in attendance along with CGES Assistant Principal Mrs. Stacey Rogovoy and teachers Mrs. Bartoszek and Ms. Lasor.
- PTA President Gegi Leeger welcomed the general membership and asked everyone to introduce themselves.

### **II. Review and Approval of Minutes from May 5<sup>th</sup> 2009 PTA Meeting**

- It was moved and seconded to approve the minutes as distributed. The motion was passed.

### **III. Report of Officers**

- Treasurer's Report- new budget was discussed, see attachment. Motion to approve budget was seconded and approved.
- President's Report- A monthly activity calendar will be going out to parents. Gegi Leeger mentioned the need for more volunteers.
- Fundraising Report- Sally Foster and Entertainment books are CGES's main Fundraisers- school gets 50% profit. There was \$8,600 net revenue this year. Can still purchase Sally Foster online. Book Fair is another fundraiser that will begin the evening of November 6<sup>th</sup>. Movie night is November 6<sup>th</sup> as well. Community Dinners will begin in November, Box Tops fundraising continues. Please drop off your tops to the office. CGES will be purchasing gift cards from Giant and Magruder's this year.

### **IV. Membership**

- Thank you to the Babcock daughters for helping with Membership data.

### **V. Communications Report**

- Jennifer Green discussed the new Design of CGES's website. The PTA Newsflash is emailed out weekly on Sundays. Please sign up for these communications as they are very informative.

## **VI. Principals Report**

- Dr. DuPont thanked everyone for attending the PTA meeting. He said it is a great way to be your child's advocate. Dr. DuPont discussed the two types of school budgets. The Operating budget includes human resources and salaries. The Capital budget is what is used to build, improve and renovate schools. He spoke about the increase in students at CGES. There will be maximum class sizes for the near future and to expect portables to be added in upcoming years to support the high enrollment. He said achievement continues to rise.

## **VII. Community Report**

- Cultural Arts assemblies are paid for and provided from the PTA dues. The September assembly (Blue Sky Puppets) was a huge success. It taught the students ways to settle disputes among peers and strategies for bullying. PTA has two Staff Appreciation Lunches at the beginning and end of the year. Ms. Lazor thanked the PTA for the staff lunches and the generous donations of Entertainment books that were given to each CG teacher. She also commented on the fantastic Assembly.

## **VIII. New Business**

- Motion was made to pass the 2009/2010 Budget as approved by the Executive committee. It was seconded and approved.
- Need volunteers for the formation of a PTA Bylaws Committee. They are due to be updated by February 2010.
- Ideas for use of PTA reserve fund discussed. This is the money that previous years PTA has raised. One of the ideas include providing some sort of shade covers for the playground, Art display etc.

## **IV. Volunteer Training**

- Mrs. Rogavoy and Ms. Lazor walked parents through some new school procedures.
- Each volunteer must fill out their own volunteer page so hours can be calculated.
- Explained Code Blue and Code Red procedures. Those can be found on the wall by every CGES door. CGES has 4 drills a year.
- Monthly fire drills last 10-15 minutes.
- Discussed maintaining confidentiality when volunteering at school.

- Need more volunteers. You can volunteer in the classrooms, speak to office staff, teacher or find volunteer sheets located on the bulletin board in the copy room. Ryan Baxter needs help with membership. We also need lunch and recess aides. You can sign up at Lotsa Helping Hands.  
<http://www.lotsahelpinghands.com/c/617622/login/>

## **X. Announcements**

- Young Run- October 18<sup>th</sup>, there will be a lot of CGES students racing.
- Family Movie Night – November 6<sup>th</sup> (Volunteers needed)
- Book Fair begins November 6<sup>th</sup>
- Need volunteers for Sally Foster Delivery October 14<sup>th</sup>
- MCPS has cancelled Flu-mist vaccinations at CGES. Children are encouraged to go to pediatricians for flu vaccination.
- PHS officer Morrissa Rice talked about the need to wash your hands frequently and sneeze into your arm to prevent the spread of germs.

## **XII. Adjournment**

- Gegi Leeger made a motion to adjourn the meeting at 8:30 p.m. PTA seconded the motion, which was passed by unanimous voice consent.

**Respectfully submitted,**

**Jeanette Dexter, PTA Secretary**