



## Julius West Middle School 2011-12 PTSA Packet

Please take a few minutes to read through this packet which contains important information regarding:

- ⇒ PTSA 2011-12 Meeting Calendar
- ⇒ Membership Form
- ⇒ Volunteer Committee Sign-Up Form
- ⇒ Donation Form
- ⇒ JWMS School Directory Information
- ⇒ PTSA Fundraising Information

Please return all forms by mail or by dropping them off to the PTSA mailbox no later than **Friday, September 16, 2011.**

Thank you for your support!



**Welcome Back!**--We're looking forward to the 2011-12 school year. The PTSA Board will be working to plan a number of events and activities.

**Join PTSA!**--Volunteer and help support JWMS, teachers, and students.

**Stop by!** --PTSA General Meetings at 7:30 pm on the 2<sup>nd</sup> Tuesday of each month from October 2011-June 2012. We look forward to seeing you at the Back-to-School Nights, and PTSA meetings.

## PTSA 2011-12 Meeting Calendar

September 14 & 15 Back-to-School Nights (PTSA membership table, Spirit-wear sales, and sign-up)	<b>February 14</b> <b>PTSA GENERAL MEETING</b>
<b>October 11</b> <b>PTSA GENERAL MEETING and PROGRAM</b> All are welcome!	<b>March 13</b> <b>PTSA GENERAL MEETING and PROGRAM</b> All are welcome!
<b>November 8</b> <b>PTSA GENERAL MEETING and PROGRAM</b> All are welcome!	<b>April 10</b> <b>PTSA GENERAL MEETING and PROGRAM</b> All are welcome!
<b>December 13</b> <b>PTSA GENERAL MEETING and SOCIAL EVENT</b> All are welcome!	<b>May 8—</b> <b>Election meeting</b> <b>PTSA GENERAL MEETING</b> All are welcome!
<b>January 10</b> <b>PTSA BOARD MEETING</b> All are welcome!	<b>June 14</b> <b>PTSA GENERAL MEETING</b> All are welcome!

## JWMS PTSA is planning events:

- ◇ August JWMS Staff Welcome and May Staff Appreciation
- ◇ September is Kick off month for **Membership and Volunteer sign-up; Spirit-wear and Fundraising**
- ◇ Spring: Book Fair and support for March Madness with Wood Middle School
- ◇ Restaurant Nights and opportunities to socialize.





**Julius West Middle School (JWMS)**

**PTSA Membership Form**

*All JWMS parents, guardians, students, and staff are invited to join!*

Parent \$10	Student \$5	Teacher \$5	Name (s):
	<input type="checkbox"/> Grade __		
	<input type="checkbox"/> Grade __		
<b>Total: _____</b>	<b>Total: _____</b>	<b>Total: _____</b>	
<b>Donation: _____</b>			<b>Total Dues + Donation: _____</b>
<b>EMAIL:</b> <small>(Please list all email addresses that you wish to have registered)</small>			
<b>ADDRESS:</b>		<b>TELEPHONE:</b>	

We encourage you to become a PTSA member, and also invite you to make a donation to help support our efforts:

1. **Fill out the form**
2. **Make your check payable to JWMS PTSA**
3. **Bring the form and payment to Back-to-School Night in September, or mail them to:**  
 JWMS PTSA Membership, 651 Great Falls Road, Rockville, MD 20850
  - JWMS PTSA membership fee includes National, State, and Local PTA dues.
  - Entire donation goes directly to JWMS to sponsor activities, programs, and materials for teachers and students.
  - We will add your email address to the JWPTSA email distribution list and you will receive email updates. Our email list is used strictly to provide timely JWMS and PTSA announcements and information. We will not sell nor distribute your email address.

JWMS PTSA is a volunteer organization dedicated to supporting students, teachers, and parents.

**JWMS PTSA:**

- **Sponsors cultural arts and drama events for each grade level.**
- **Provides informational programs for parents.**
- **Coordinates events such as Family Nights and Book Fair Events.**
- **Hosts staff appreciation events to thank our faculty and support staff.**

## Committee Volunteer Sign-up Form

<b>President, Lori Merrill</b>		
<b>Committee</b>	<b>Task Description</b>	<b>Chairperson</b>
JWMS ListServ	Manage JWMS ListServ (jwptsa@hotmail.com)	Victoria Van Dyke
Student Service Learning Parent Coordinator	Assist JW SSL staff with communications	
Volunteer Coordinator	Maintain total number of hours volunteered by JWMS parents/students	
PTSA Newsletter	Publish PTSA newsletters about JW, Student, and PTSA activities	
<b>VP, Activities, Khadra Ayorinde Secretary, Beth Turesson</b>		
<b>Committee</b>	<b>Task Description</b>	<b>Chairperson</b>
Membership	Encourage parents, students, alumni, and staff to join /participate in the JWPTSA. Maintain Log	
Cultural Arts Programs	Schedule cultural arts & drama activities for each grade, including speakers and performers.	
Directory	Create & publish the school directory, which includes student's phone numbers, addresses, staff positions, and calendar.	Valerie Smith
8 <sup>th</sup> Grade Awards	Coordinate 7 <sup>th</sup> grade parents to provide refreshments, along with setup & cleanup for the 8 <sup>th</sup> grade awards ceremony held in the spring at RMHS	
Family Activities	Plan and coordinate a Fall and Spring Family Event such as Staff/Student sporting event	
Staff Appreciation	Plan & coordinate Staff appreciation activities such as breakfast/lunch for JW staff. Volunteers are needed to provide and serve food for various events	
ESOL Liaison	Inform English as a Second Language(ESOL)	
<b>VP, Fundraising, OPEN Treasurer, Nancy Downing</b>		
<b>Committee</b>	<b>Task Description</b>	<b>Chairperson</b>
Book Fair	Plan & Organize the school book fairs	
JWMS Spirit Sales	Obtain & sell JWMS school spirit items	Lorin Umbel
Directory Ads	Sell ad space to defray costs of student directory.	
Family Feasts Restaurant Nights	Organize, coordinate & publicize restaurant nights	
Box Tops/Safeway/Harris Teeter	Collect & collate redeemable box tops. handle the Safeway & Harris Teeter programs	

# Donation Form

August, 2011

Dear Julius West Community,

During the school year, Julius West PSTA conducts several fundraisers to help ensure the continuance of established programs and the development of new ones. Some families may prefer to make a donation to PTSA in addition to, or instead of participating in the fundraisers. Our goal is to support educational activities, and to sponsor exciting events where the school community can get together, and where parents can learn how PTSA membership benefits their children. If you make a donation, it will be used for the sole purpose of benefiting JW, and the students and parents of our community.

Your cancelled check will be your receipt for income tax purposes. JWPTSA is a 501(c) (3) non-profit organization. Your donation may be tax deductible. Please consult your tax advisor. Thank you in advance for your consideration and support.

If you have any questions, please contact Lori Merrill, PTSA President at 301-770-1530 or [lori@merrill-samuels.com](mailto:lori@merrill-samuels.com)

## THANK YOU FOR SUPPORTING JWPTSA!

Regards, Lori Merrill

Please return the form below and your check by mail to JWMS or to JWPTSA mail box by **Friday, September 16, 2011.**

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### 2011-2012 DONATION FORM

Name \_\_\_\_\_ Tel# \_\_\_\_\_

Address \_\_\_\_\_

Child Name Grade - Teacher

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Donation amount \$ \_\_\_\_\_

(Check payable to JWPTSA)

# Directory Information

## Julius West Middle School

Julius West PTSA would like to provide a directory to all families at the school again this year.

We have a contact person who will organize the printing of the directory and information added to the directory. We are looking for advertisements to cover the cost and a volunteer to coordinate and reach out to potential advertisers.

If you are willing to help, to advertise or know of advertisers, please contact Valerie Smith at 301-230-8981, [valerina.home@verizon.net](mailto:valerina.home@verizon.net) or Lori Merrill at 301-770-1530, [lori@merrill-samuels.com](mailto:lori@merrill-samuels.com)

**\*\*\*Thank you for supporting Julius West Middle School! \*\*\***

# Fundraising Information



IT'S THAT TIME  
OF YEAR.....



Julius West Middle School PTSA is once again promoting the Safeway *eScrip* and the Harris Teeter *Together in Education* programs. These programs are quick and easy ways for the JWMS PTSA to raise funds for the various projects and activities that we do throughout the year.

If you haven't already done so, please re-register your savings club card with Safeway and Harris Teeter or both and designate JWMS as your home school.

If you'd like, we will re-register your number for you. Just fill in the blanks below, and we'll do the rest... The JWMS School Group ID number for Safeway is **6585435**; the Group ID number for Harris Teeter is **7950**.

Please complete the information requested, and enter your Safeway card number in the grey form →

Name (s): \_\_\_\_\_

Phone number: \_\_\_\_\_

(In case we need to verify your information)

1. Clearly fill in your 12-digit card number below:

\_\_\_\_\_

2. Clearly fill in the first three letters of your last name: \_\_\_\_\_

3. Fill in the School ID number for your chosen School(s).  
You may choose up to three schools:

\_\_\_\_\_

If you choose more than one school your A+ Bonus Bucks will be evenly distributed among those three schools. Fill in the school ID codes of ALL schools each time you add/change your registration.

You can only select schools that have registered for the program.

Please return your completed form to the PTSA by dropping it off in the front office at school.



**Link your VIC card each year to your school's code:  
Julius West is Code #7950**

**Program begins AUGUST 1, 2011**

**There are 2 ways to join:**

- 1. Sign up at the store by giving the school's code number; or**
- 2. Write your information in the spaces below, and return the completed form to the PTSA mailbox in the JWMS Main Office.**

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**Name on VIC Card (*must match account exactly*):**

\_\_\_\_\_

**VIC Card # (1<sup>st</sup> 11 digits):**

\_\_\_\_\_