



## Deletion of Student Service Learning (SSL) Hours Attached to Courses

Office of Community Engagement and Partnerships  
MONTGOMERY COUNTY PUBLIC SCHOOLS • Rockville, Maryland 20850

MCPS Form 560-54  
April 2014

**TEACHER INSTRUCTIONS:** Complete this form for any student who meets all of the following criteria:

- ✓ is enrolled in a course where curricular objectives are achieved through SSL and SSL hours are course-related;
- ✓ did not fully participate in the SSL aspects of the course;
- ✓ will pass the course with a D or better.

This deletion recommendation must be shared with the student, parent and/or guardian.

**\*Not required for students who fail the course. SSL hours do not automatically attach to failing grades.**

### THIS SECTION COMPLETED BY TEACHER

Student name \_\_\_\_\_ ID Number \_\_\_\_\_ Current grade \_\_\_\_\_

School \_\_\_\_\_ Course Title \_\_\_\_\_

SSL Hours Attached to Passing Grade in Elective courses: **5 10 15** (circle one)

SSL Hours Attached to Passing Grade in National, State and Local Government **A 7 / B 8**

Reason for deletion:

Teacher recommending deletion \_\_\_\_\_ Date \_\_\_\_\_

Deletion shared with student, parent or guardian Date \_\_\_\_\_

### THIS SECTION COMPLETED BY SSL COORDINATOR

\_\_\_\_\_ Number of SSL hours deleted from student record. SSL Coordinator \_\_\_\_\_ Date \_\_\_\_\_