



# Coach Evaluation Form

Systemwide Athletics  
 MONTGOMERY COUNTY PUBLIC SCHOOLS  
 850 Hungerford Drive • Rockville, Maryland 20850

MCPS Form 565-13  
 May 2013

Coach _____	Employee ID # _____
School _____	Date _____
Sport/Level _____	MCPS Years Experience in Sport _____

**Standard 1—Coaches are committed to their student-athletes and to their teams.**

*Please check the appropriate category. Comments must be provided for unsatisfactory evaluations.*

	Satisfactory	Needs Improvement	Unsatisfactory
1. Recruits and encourages participation among students in the school.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Monitors the academic performance of student-athletes and supports necessary academic interventions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Promotes positive character and citizenship in student-athletes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Develops and implements clear expectations and standards for student-athletes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Applies a comprehensive knowledge of health and safety guidelines and procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: \_\_\_\_\_

**Standard 2—Coaches are knowledgeable in the sport and effectively provide instruction to their student-athletes.**

*Please check the appropriate category. Comments must be provided for unsatisfactory evaluations.*

	Satisfactory	Needs Improvement	Unsatisfactory
1. Implements MCPS, MPSSAA, and NFHS guidelines and regulations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Exhibits a comprehensive knowledge of the sport, including skills and strategies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Ensures that all student-athletes and parents are informed of health and safety expectations and procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Incorporates technology and innovation into the administration of their program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Provides appropriate guidance and support to student-athletes during the college recruiting process.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: \_\_\_\_\_

**Standard 3—Coaches effectively manage their program and establish positive relationships with stakeholders.**

*Please check the appropriate category. Comments must be provided for unsatisfactory evaluations.*

	Satisfactory	Needs Improvement	Unsatisfactory
1. Communicates effectively and appropriately with students, parents, and stakeholders.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Plans team events and activities in conjunction with school administrators.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Promotes their sport/program in the school and the community.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Provides appropriate supervision before, during, and after all team activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Prepares practice and contest facilities for competition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: \_\_\_\_\_

**Standard 4—Coaches continuously assess the progress of their student-athletes and teams, analyze results, and make appropriate accommodations to improve individual and team achievement.**

<i>Please check the appropriate category. Comments must be provided for unsatisfactory evaluations.</i>	Satisfactory	Needs Improvement	Unsatisfactory
1. Establishes and communicates written criteria for team selection, varsity letters, and awards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Evaluates, plans, and prepares for practices and contests throughout the season.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Develops strategies to promote the highest level of success for the team and individual student-athletes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Maintains appropriate individual and team statistics and records.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Provides frequent and timely assessment and feedback of team and individual performance before, during, and after the season.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:			

**Standard 5—Coaches are committed to continuous improvement and professional development.**

<i>Please check the appropriate category. Comments must be provided for unsatisfactory evaluations.</i>	Satisfactory	Needs Improvement	Unsatisfactory
1. Promotes and models a high level of sportsmanship and supports the MCPS Sportsmanship Award program.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Maintains current health and safety certification standards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Engages in professional development activities (i.e., clinics, conferences, certifications, courses).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Attends MCPS and local school preseason and postseason coaches meetings.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Compiles and maintains an accurate inventory and collection of equipment, uniforms, and supplies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:			

**Standard 6—Coaches exhibit a high degree of professionalism.**

<i>Please check the appropriate category. Comments must be provided for unsatisfactory evaluations.</i>	Satisfactory	Needs Improvement	Unsatisfactory
1. Demonstrates concern for the success of the entire athletics program and not just their sport.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Commands respect by exhibiting appropriate appearance, behavior, and conduct at all times.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Interacts appropriately with the head coach, assistant coach(es), and/or volunteer coach(es).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Ensures that all necessary paperwork and forms are accurate and complete prior to deadlines.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Implements all MCPS and local school procedures and guidelines for procurement and fundraising.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:			

**Overall Performance Evaluation:**

Satisfactory     Needs Improvement     Unsatisfactory

**Comments/Season Accomplishments:**

\_\_\_\_\_ *Signature, Principal*      \_\_\_\_\_ *Date*      \_\_\_\_\_ *Signature, Athletic Director*      \_\_\_\_\_ *Date*

**Coach's Comments:**

\_\_\_\_\_ *Signature, Coach*      \_\_\_\_\_ *Date*      *(My signing this evaluation does not necessarily indicate that I agree with the content)*