# Chapter 10

# Finance

	PAGE
Office of the Chief Financial Officer	10-3
Budget Unit	10-3
School and Financial Operations Team	10-3
Division of Financial Services	10-7
Department of Employee and Retiree Services	10-10



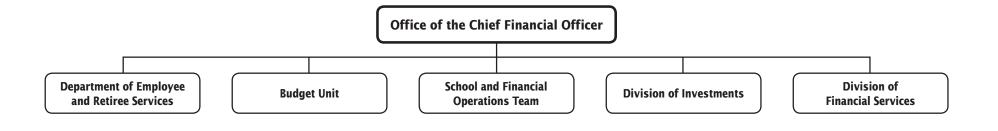
#### Finance

# Summary of Resources

# By Object of Expenditure

OBJECT OF EXPENDITURE	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 CURRENT	FY 2020 REQUEST	FY 2020 APPROVED	FY 2020 CHANGE
POSITIONS						
Administrative	7.750	7.750	7.750	7.750	7.750	
Business/Operations Admin. Professional	7.750	6.750	6.750	6.750	6.750	
Supporting Services	55.750	56.500	56.500	58.250	58.250	1.750
TOTAL POSITIONS	71.250	71.000	71.000	72.750	72.750	1.750
01 SALARIES & WAGES						
Administrative	\$1,212,412	\$1,128,736	\$1,128,736	\$1,143,125	\$1,150,697	\$21,961
Business/Operations Admin. Professional	642,254	692,690	692,690	716,903	721,843	29,153
Supporting Services	3,880,899	4,316,889	4,316,889	4,399,917	4,489,769	172,880
TOTAL POSITION DOLLARS	5,735,565	6,138,315	6,138,315	6,259,945	6,362,309	223,994
OTHER SALARIES Administrative						
Professional		72,730	72,730	71,957	71,957	(773)
Supporting Services	1,684,703	4,377,905	4,377,905	4,373,865	4,373,865	(4,040)
TOTAL OTHER SALARIES	1,684,703	4,450,635	4,450,635	4,445,822	4,445,822	(4,813)
TOTAL SALARIES AND WAGES	7,420,268	10,588,950	10,588,950	10,705,767	10,808,131	219,181
02 CONTRACTUAL SERVICES	122,383	1,143,125	836,217	836,217	835,913	(304)
03 SUPPLIES & MATERIALS	134,391	1,111,128	1,111,128	1,104,328	1,104,632	(6,496)
04 OTHER						
Local/Other Travel	93	2,359	2,359	4,459	4,459	2,100
Insur & Employee Benefits Utilities	556,523,987	581,855,429	581,855,429	581,513,106	582,394,597	539,168
Miscellaneous	588,928	1,814,388	1,814,388	1,815,088	1,815,088	700
TOTAL OTHER	557,113,008	583,672,176	583,672,176	583,332,653	584,214,144	541,968
05 EQUIPMENT		12,511	12,511	14,011	14,011	1,500
GRAND TOTAL AMOUNTS	\$564,790,050	\$596,220,982	\$596,220,982	\$595,992,976	\$596,976,831	\$755,849

## **Finance—Overview**

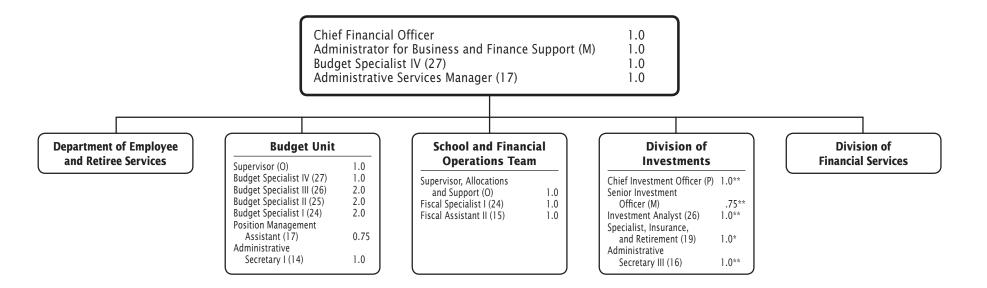


F.T.E. Positions 72.75

\* In addition, there are 19.5 positions funded by the Employee Benefits Trust Fund and 3.25 positions funded by the Employee Pension fund. These nonoperating budget positions are noted on other charts in this chapter.

#### FY 2020 OPERATING BUDGET

# **Office of the Chief Financial Officer**



F.T.E. Positions 16.75

\* In addition, the chart includes 1.0 position funded by the Employee Benefits Trust Fund and 3.75 positions funded by the Employee Pension fund.

#### FY 2020 OPERATING BUDGET

Office of the Chief Financial Office	r - 312/336/798
--------------------------------------	-----------------

Description	FY 2018 Actual	FY 2019 Budget	FY 2019 Current	FY 2020 Request	FY 2020 Approved	FY 2020 Change
01 Salaries & Wages						
Total Positions (FTE) Position Salaries	16.750 \$1,609,262	16.750 \$1,707,673	16.750 \$1,707,673	16.750 \$1,733,660	16.750 \$1,741,658	\$33,985
Other Salaries						
Summer Employment Professional Substitutes Stipends						
Professional Part Time Supporting Services Part Time Other		72,730 161,991	72,730 161,991	71,957 146,596	71,957 146,596	(773) (15,395)
Subtotal Other Salaries	46,769	234,721	234,721	218,553	218,553	(16,168)
Total Salaries & Wages	1,656,031	1,942,394	1,942,394	1,952,213	1,960,211	17,817
02 Contractual Services						
Consultants Other Contractual		55,304	55,304	55,304	55,000	(304)
Total Contractual Services	68,281	55,304	55,304	55,304	55,000	(304)
03 Supplies & Materials						
Textbooks Media						
Instructional Supplies & Materials Office Other Supplies & Materials		17,248 21,357	17,248 21,357	15,448 21,357	15,752 21,357	(1,496)
Total Supplies & Materials	17,018	38,605	38,605	36,805	37,109	(1,496)
04 Other						
Local/Other Travel Insur & Employee Benefits		309	309	2,109	2,109	1,800
Utilities Miscellaneous		68,200	68,200	62,200	62,200	(6,000)
Total Other	64,578	68,509	68,509	64,309	64,309	(4,200)
05 Equipment						
Leased Equipment Other Equipment				1,500	1,500	1,500
Total Equipment				1,500	1,500	1,500
Grand Total	\$1,805,908	\$2,104,812	\$2,104,812	\$2,110,131	\$2,118,129	\$13,317

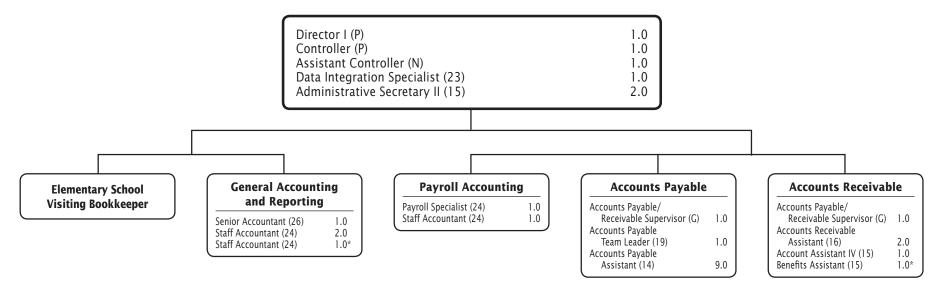
## Office of the Chief Financial Officer - 312/336/798

САТ	DESCRIPTION	10 Mon	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 CURRENT	FY 2020 REQUEST	FY 2020 APPROVED	FY 2020 CHANGE
<u> </u>	312 Office of Chief Financial Officer							
1	Chief Financial Officer		1.000	1.000	1.000	1.000	1.000	
1	M Admin for Business and Finance						1.000	1.000
2	M Admin for Business and Finance					1.000		
1	27 Management & Budget Spec IV		1.000	1.000	1.000	1.000	1.000	
1	17 Admin Services Manager I		1.000	1.000	1.000	1.000	1.000	
	Subtotal		3.000	3.000	3.000	4.000	4.000	1.000
İ	336 Budget Unit							
1	O Supervisor		1.000	1.000	1.000	1.000	1.000	
1	27 Management & Budget Spec IV		1.000	1.000	1.000	1.000	1.000	
1	26 Management & Budget Spec III		2.000	2.000	2.000	2.000	2.000	
1	25 Management & Budget Spec II		2.000	2.000	2.000	2.000	2.000	
1	24 Management & Budget Spec I		2.000	2.000	2.000	2.000	2.000	
1	17 Position Management Assistant		.750	.750	.750	.750	.750	
1	14 Administrative Secretary I		1.000	1.000	1.000	1.000	1.000	
	Subtotal		9.750	9.750	9.750	9.750	9.750	
İ	798 K-12 and Financial Operations Team							
2	O Supervisor		1.000	1.000	1.000	1.000	1.000	
2	M Admin for Business and Finance		1.000	1.000	1.000			(1.000)
2	24 Fiscal Specialist I		1.000	1.000	1.000	1.000	1.000	, ,
2	15 Fiscal Assistant II		1.000	1.000	1.000	1.000	1.000	
	Subtotal		4.000	4.000	4.000	3.000	3.000	(1.000)
	Total Positions		16.750	16.750	16.750	16.750	16.750	

# **Provision for Future Supported Projects - 999**

Description	FY 2018 Actual	FY 2019 Budget	FY 2019 Current	FY 2020 Request	FY 2020 Approved	FY 2020 Change
01 Salaries & Wages						
Total Positions (FTE) Position Salaries						
Other Salaries						
Summer Employment Professional Substitutes						
Stipends Professional Part Time Supporting Services Part Time						
Other		3,894,256	3,894,256	3,884,256	3,884,256	(10,000)
Subtotal Other Salaries	1,505,503	3,894,256	3,894,256	3,884,256	3,884,256	(10,000)
Total Salaries & Wages	1,505,503	3,894,256	3,894,256	3,884,256	3,884,256	(10,000)
02 Contractual Services						
Consultants Other Contractual		762,328	762,328	762,328	762,328	
Total Contractual Services	43,695	762,328	762,328	762,328	762,328	
03 Supplies & Materials						
Textbooks Media Instructional Supplies & Materials						
Office Other Supplies & Materials		1,002,525	1,002,525	1,002,525	1,002,525	
Total Supplies & Materials	63,264	1,002,525	1,002,525	1,002,525	1,002,525	
04 Other						
04 Other						
Local/Other Travel Insur & Employee Benefits						
Utilities Miscellaneous		1,071,497	1,071,497	1,081,497	1 091 407	10,000
Total Other	285,021	1,071,497	1,071,497	1,081,497	<u>1,081,497</u> 1,081,497	10,000
	200,021	1,071,407	1,071,407	1,001,407	1,001,401	10,000
05 Equipment						
Leased Equipment Other Equipment		598	598	598	598	
Total Equipment		598	598	598	598	
Grand Total	\$1,897,483	\$6,731,204	\$6,731,204	\$6,731,204	\$6,731,204	

# **Division of Financial Services**



CHAPTER 10 – 7 FINANCE

F.T.E. Positions 26.0

\*In addition, the chart includes 2.0 positions funded by the Employee Benefits Trust Fund.

FY 2020 OPERATING BUDGET

\_\_\_\_\_

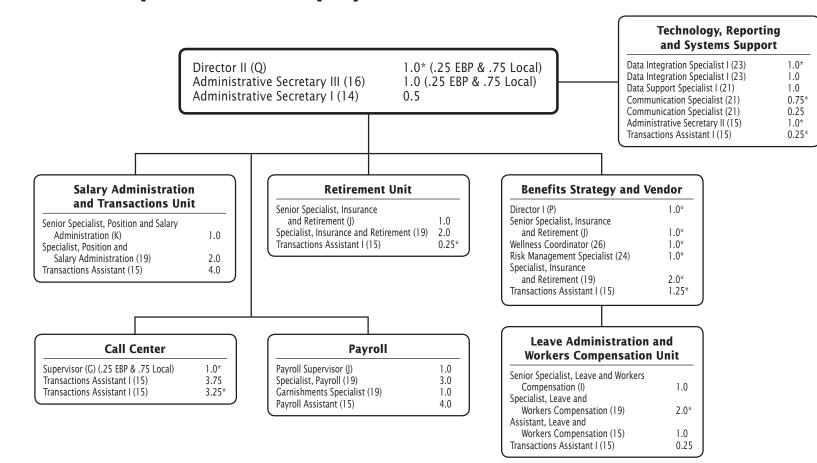
### **Division of Financial Services - 340/332**

Description	FY 2018 Actual	FY 2019 Budget	FY 2019 Current	FY 2020 Request	FY 2020 Approved	FY 2020 Change
01 Salaries & Wages						
Total Positions (FTE) Position Salaries	25.500 \$2,026,948	25.500 \$2,192,039	25.500 \$2,192,039	26.000 \$2,251,242	26.000 \$2,333,540	.500 \$141,501
Other Salaries						
Summer Employment Professional Substitutes Stipends Professional Part Time						
Supporting Services Part Time Other		12,879 286,609	12,879 286,609	13,008 274,613	13,008 274,613	129 (11,996)
Subtotal Other Salaries	112,860	299,488	299,488	287,621	287,621	(11,867)
Total Salaries & Wages	2,139,808	2,491,527	2,491,527	2,538,863	2,621,161	129,634
02 Contractual Services						
Consultants Other Contractual		3,000	3,000	3,000	3,000	
Total Contractual Services	3,000	3,000	3,000	3,000	3,000	
03 Supplies & Materials						
Textbooks Media						
Instructional Supplies & Materials Office Other Supplies & Materials		16,691 14,500	16,691 14,500	19,691 14,500	19,691 14,500	3,000
Total Supplies & Materials	27,124	31,191	31,191	34,191	34,191	3,000
	21,124	51,151	51,151	54,151	54,151	3,000
04 Other						
Local/Other Travel Insur & Employee Benefits		564	564	864	864	300
Utilities Miscellaneous		-55,309	-55,309	-58,609	-58,609	(3,300)
Total Other	-51,666	-54,745	-54,745	-57,745	-57,745	(3,000)
05 Equipment						
Leased Equipment Other Equipment		11,913	11,913	11,913	11,913	
Total Equipment		11,913	11,913	11,913	11,913	
Grand Total	\$2,118,266	\$2,482,886	\$2,482,886	\$2,530,222	\$2,612,520	\$129,634

CAT	DESCRIPTION	10 Mon	FY 2018	FY 2019	FY 2019	FY 2020	FY 2020	FY 2020
0/11	DESCRIPTION	WOIT	ACTUAL	BUDGET	CURRENT	REQUEST	APPROVED	CHANGE
	340 Division of Financial Services							
1	P Director I		1.000	1.000	1.000	1.000	1.000	
1	26 Senior Accountant			1.000	1.000	1.000	1.000	
1	24 Staff Accountant			2.000	2.000	2.000	2.000	
1	16 Administrative Secretary III		.500	.500	.500			(.500)
1	15 Administrative Secretary II					1.000	1.000	1.000
	Subtotal		1.500	4.500	4.500	5.000	5.000	.500
İ	332 Division of Controller	Ì						
1	P Controller		1.000	1.000	1.000	1.000	1.000	
1	N Assistant Controller		1.000	1.000	1.000	1.000	1.000	
1	G Accts Payable/Receivable Supv		2.000	2.000	2.000	2.000	2.000	
1	26 Senior Accountant		1.000					
1	24 Payroll Specialist		1.000	1.000	1.000	1.000	1.000	
1	24 Staff Accountant		3.000	1.000	1.000	1.000	1.000	
1	23 Data Integration Specialist		1.000	1.000	1.000	1.000	1.000	
1	19 Accts Payable Team Leader		1.000	1.000	1.000	1.000	1.000	
1	16 Accounts Receivable Assistant		2.000	2.000	2.000	2.000	2.000	
1	15 Administrative Secretary II		1.000	1.000	1.000	1.000	1.000	
2	15 Account Assistant IV		1.000	1.000	1.000	1.000	1.000	
1	14 Accounts Payable Assistant		9.000	9.000	9.000	9.000	9.000	
	Subtotal		24.000	21.000	21.000	21.000	21.000	
	Total Positions		25.500	25.500	25.500	26.000	26.000	.500

## **Division of Financial Services - 340/332**

# **Department of Employee and Retiree Services**



F.T.E. Positions 30.0

\* In addition, the chart includes 16.5 positions funded by the Employee Benefits Trust Fund.

#### FY 2020 OPERATING BUDGET

# **Department of Employee and Retiree Services - 334/333**

Description	FY 2018 Actual	FY 2019 Budget	FY 2019 Current	FY 2020 Request	FY 2020 Approved	FY 2020 Change
01 Salaries & Wages						
Total Positions (FTE) Position Salaries	29.000 \$2,099,355	28.750 \$2,238,603	28.750 \$2,238,603	30.000 \$2,275,043	30.000 \$2,287,111	1.250 \$48,508
Other Salaries						
Summer Employment Professional Substitutes						
Stipends Professional Part Time						
Supporting Services Part Time Other		10,105 12,065	10,105 12,065	35,206 20,186	35,206 20,186	25,101 8,121
Subtotal Other Salaries	19,571	22,170	22,170	55,392	55,392	33,222
Total Salaries & Wages	2,118,926	2,260,773	2,260,773	2,330,435	2,342,503	81,730
02 Contractual Services						
Consultants Other Contractual		15,585	15,585	15,585	15,585	
Total Contractual Services	7,407	15,585	15,585	15,585	15,585	
03 Supplies & Materials						
Textbooks Media						
Instructional Supplies & Materials Office Other Supplies & Materials		38,807	38,807	30,807	30,807	(8,000)
Total Supplies & Materials	26,985	38,807	38,807	30,807	30,807	(8,000)
04 Other						
Local/Other Travel		1,486	1,486	1,486	1,486	
Insur & Employee Benefits Utilities		581,855,429	581,855,429	581,513,106	582,394,597	539,168
Miscellaneous		730,000	730,000	730,000	730,000	
Total Other	556,815,075	582,586,915	582,586,915	582,244,592	583,126,083	539,168
05 Equipment						
Leased Equipment Other Equipment						
Total Equipment						
Grand Total	\$558,968,393	\$584,902,080	\$584,902,080	\$584,621,419	\$585,514,978	\$612,898

CAT		DESCRIPTION	10 Mon	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2019 CURRENT	FY 2020 REQUEST	FY 2020 APPROVED	FY 2020 CHANGE
1	Q	Director II		.750	.750	.750	.750	.750	
1	К	Sr Spec Pos & Sal Admin		1.000	1.000	1.000	1.000	1.000	
1	К	ERSC Call Ctr/Transaction Supv		1.000					
1	J	Payroll Supervisor		1.000	1.000	1.000	1.000	1.000	
1	J	Sr Spec Insurance/Retirement		1.000	1.000	1.000	1.000	1.000	
1	I	Sr Spec Leave/Wkrs Com		1.000	1.000	1.000	1.000	1.000	
1	G	ERSC Call Ctr/Trans Asst Supv		.750	.750	.750	.750	.750	
1	23	Data Integration Specialist		1.000	1.000	1.000	1.000	1.000	
1	21	Comm Spec/Web Producer		.250	.250	.250	.250	.250	
1	21	Data Support Specialist I		1.000	1.000	1.000	1.000	1.000	
1	19	Garnishments Specialist		1.000	1.000	1.000	1.000	1.000	
1	19	Specialist, Payroll		2.000	3.000	3.000	3.000	3.000	
1	19	Spec, Position/Salary Admin		2.000	2.000	2.000	2.000	2.000	
1	19	Specialist, Ins. & Retirement		2.000	2.000	2.000	2.000	2.000	
1	16	Administrative Secretary III		1.000	.750	.750	.750	.750	
1	15	Transactions Assistant I		7.250	7.250	7.250	8.000	8.000	.750
1	15	Payroll Assistant		4.000	4.000	4.000	4.000	4.000	
1	15	Assist, Leave Admin/Wkrs Comp		1.000	1.000	1.000	1.000	1.000	
1	14	Administrative Secretary I					.500	.500	.500
	Tot	al Positions		29.000	28.750	28.750	30.000	30.000	1.250

# **Department of Employee and Retiree Services - 334/333**