

Chapter 3

Academics

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Racial Equity and Social Justice Statement

The Office of the Chief Academic Officer (OCAO) oversees the Office of Curriculum and Instructional Programs (OCIP) and the Office of Special Education (OSE) to ensure all students have access to high-quality first instruction that is antiracist and reflects cultural diversity. This is achieved through the monitoring of performance data for specific focus groups of students who have not experienced the same level of access, opportunity, or success as other students, and providing school-based curriculum support and resources.

All students will be prepared for success in college, career, and community. OCAO will provide robust coursework, career opportunities, and early access to college credit so students can be successful, whatever their path may be. Student outcomes will not be predictable by race, ethnicity, socioeconomic status, or educational need. OCIP and OSE will operationalize clear expectations for wellness, teaching, and learning including the following:

- **KNOW AND PLAN FOR LEARNERS:** Build relationships and a classroom culture of well-being by planning instruction that meets students' cultural, racial, linguistic, special needs, and talents.
 - **PLAN FOR ACCELERATION:** Intentionally plan access to grade/course-level learning so students who have unfinished learning succeed in today's learning experiences.
 - **IMPLEMENT THE CURRICULUM:** Provide clear learning outcomes and success criteria using the curriculum and primary resources.
 - **ENGAGE IN DATA ANALYSIS:** Use formative and summative measurements to provide feedback to students and analyze results to celebrate progress and adjust instruction.
 - **LEARN AND INNOVATE:** Participate in professional learning to continue developing equitable teaching and learning strategies, deep content knowledge, wellness and anti-racist approaches, data literacy, and evidence-based pedagogy.
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**Academics
Summary of Resources
By Object of Expenditure**

OBJECT OF EXPENDITURE	FY 2022	FY 2023	FY 2023	FY 2024	FY 2024
	ACTUAL	BUDGET	CURRENT	REQUEST	CHANGE
POSITIONS (FTE)					
Administrative	-	2.0000	2.0000	2.0000	-
Business / Operations Admin	-	-	-	-	-
Professional	-	-	-	-	-
Supporting Services	-	3.0000	3.0000	2.0000	(1.0000)
TOTAL POSITIONS (FTE)	-	5.0000	5.0000	4.0000	(1.0000)
POSITIONS DOLLARS					
Administrative	-	380,982	380,982	380,982	-
Business / Operations Admin	-	-	-	-	-
Professional	-	-	-	-	-
Supporting Services	-	209,982	209,982	147,084	(62,898)
TOTAL POSITIONS DOLLARS	-	\$590,964	\$590,964	\$528,066	(\$62,898)
OTHER SALARIES					
Extracurricular Salary	-	-	-	-	-
Other Non Position Salaries	-	-	-	-	-
Professional Part time	-	5,597	5,597	5,000	(597)
Supporting Services Part-time	-	-	-	-	-
Stipends	-	-	-	-	-
Substitutes	-	-	-	-	-
Summer Employment	-	-	-	-	-
TOTAL OTHER SALARIES	-	\$5,597	\$5,597	\$5,000	(\$597)
TOTAL SALARIES & WAGES	-	\$596,561	\$596,561	\$533,066	(\$63,495)
CONTRACTUAL SERVICES					
Consultants	-	-	-	-	-
Other Contractual	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	-	-	-	-	-
SUPPLIES & MATERIALS					
Instructional Materials	-	-	-	-	-
Media	-	-	-	-	-
Other Supplies and Materials	-	15,000	15,000	5,000	(10,000)
Textbooks	-	-	-	-	-
TOTAL SUPPLIES & MATERIALS	-	\$15,000	\$15,000	\$5,000	(\$10,000)
OTHER COSTS					
Insurance and Employee Benefits	-	-	-	-	-
Extracurricular Purchases	-	-	-	-	-
Other Systemwide Activity	-	-	-	1,500	1,500
Travel	-	-	-	9,097	9,097
Utilities	-	-	-	-	-
TOTAL OTHER COSTS	-	-	-	\$10,597	\$10,597
FURNITURE & EQUIPMENT					
Equipment	-	-	-	-	-
Leased Equipment	-	-	-	-	-
TOTAL FURNITURE & EQUIPMENT	-	-	-	-	-
GRAND TOTAL AMOUNTS	-	\$611,561	\$611,561	\$548,663	(\$62,898)

Office of Chief Academic Officer

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MISSION The mission of the Office of the Chief Academic Officer (OCAO) is to create opportunities for all students and staff to achieve at the highest levels and eliminate barriers to learning through the development and implementation of curriculum, programs, and services. OCAO prepares and challenges all students to excel academically, develop social-emotional skills, and enhance their creativity by providing exemplary and innovative curriculum, programs, and services.

MAJOR FUNCTIONS

Strategic Planning and Continuous Improvement *(Academic Excellence; Professional and Operational Excellence)*

OCAO works closely with senior leadership to develop a comprehensive collection of processes and routines that focus the work of the organization on strategic priorities. During the strategic planning process, we align the work across central offices to strengthen collaboration and coordination of service to schools to ensure they have the support and resources necessary to meet the needs of students. In FY 2024, we will analyze data to develop strategic/implementation plans that communicate the district, office, and department goals; the actions needed to achieve those goals, and how we will track progress and adjust our efforts as necessary.

Teaching and Learning Oversight *(Academic Excellence)*

OCAO leads and directs the instructional priorities of Montgomery County Public Schools (MCPS), focused on impacting and improving student learning through the development and adoption of curricular instructional materials and assessments; the development of staff and the implementation of programs to address digital equity and provide access to content for all. OCAO is committed to dismantling institutional barriers to student success, and creating a culture of high expectations, mutual respect, and shared accountability. OCAO oversees and directs the identification and dissemination of innovative and effective programs and strategies to systemically improve teaching and learning,

including identifying strategic interventions designed to increase student achievement and well-being. Additionally, OCAO collaborates with other offices to design and develop delivery models that capitalize on a year-long cycle of learning perspective. For FY 2024, the OCAO will focus on ensuring equitable opportunity and access for students from all backgrounds, and providing innovative and engaging programming that increases student achievement.

Student and Family Support Oversight *(Well-being and Family Engagement)*

OCAO has leadership and oversight responsibility for the academic and enrichment activities that support schools and ensures the success of every student, including advanced learners, students receiving special education services, and English Language Learners. In addition to services provided to students, OCAO plays a significant institutional role in ensuring that families are supported and engaged as partners in their students' education.

OVERVIEW OF BUDGET CHANGES

FY 2024 RECOMMENDED BUDGET

The FY 2024 recommended budget for this office is \$548,663, a decrease of \$62,898 from the current FY 2023 budget. An explanation of this change follows.

Same Service Level Changes – \$0

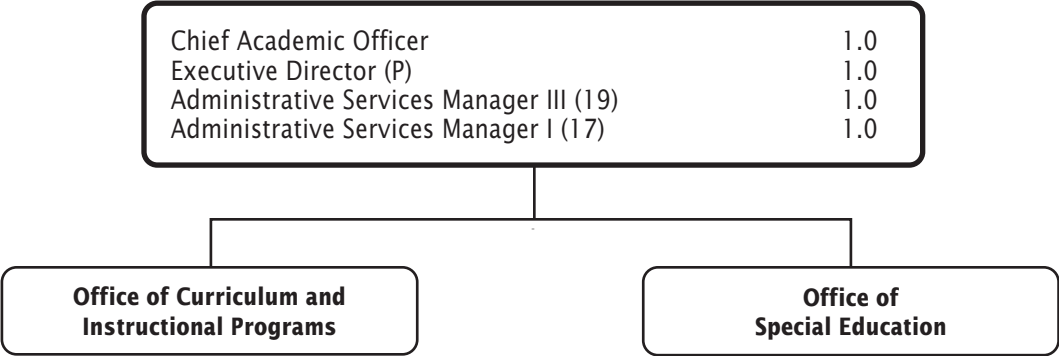
Realignments to Meet Expenditure Requirements and Program Priorities— \$0

Realignments are budgeted to address priority needs in this office. There are realignments of \$10,000 from office supplies and \$597 from professional part-time salaries to fund \$6,000 for travel for professional development, \$3,097 for local travel mileage reimbursement, and \$1,500 for dues, registrations, and fees, to support essential operational needs.

Efficiencies and Reductions—(\$62,898)

This budget includes a comprehensive effort to identify potential efficiencies and reductions. There is a reduction of \$62,898 for a 1.0 copy editor position, as a result of streamlining processes within the office for operational excellence. In addition, \$27,247 is reduced from Chapter 9, Department of Employee and Retiree Services, for employee benefits.

Office of the Chief Academic Officer



Office of the Chief Academic Officer

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Office of the Chief Academic Officer

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FUND	CAT	DESCRIPTION	ACTUAL	BUDGET	CURRENT	REQUEST	CHANGE
Office of the Chief Academic Officer							
F01	C01	P Executive Director	-	1.0000	1.0000	1.0000	-
F01	C01	NS Chief Academic Officer	-	1.0000	1.0000	1.0000	-
F01	C01	19 Admin Services Mgr III	-	1.0000	1.0000	1.0000	-
F01	C01	17 Copy Editor/Admin Sec	-	1.0000	1.0000	-	(1.0000)
F01	C01	17 Admin Services Manager I	-	1.0000	1.0000	1.0000	-
SUBTOTAL			-	5.0000	5.0000	4.0000	(1.0000)
TOTAL POSITIONS			-	5.0000	5.0000	4.0000	(1.0000)