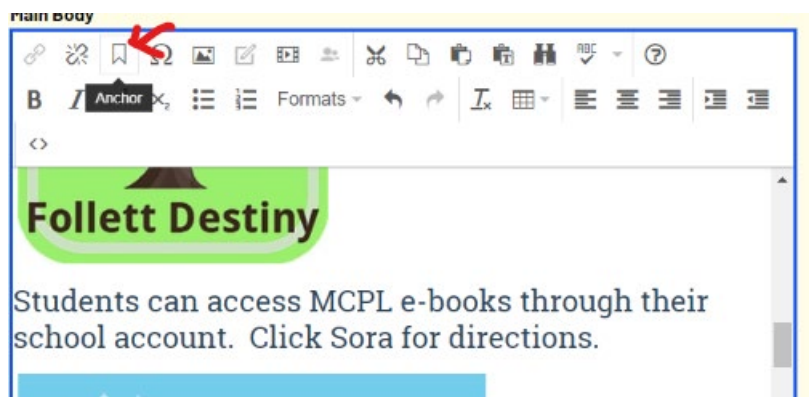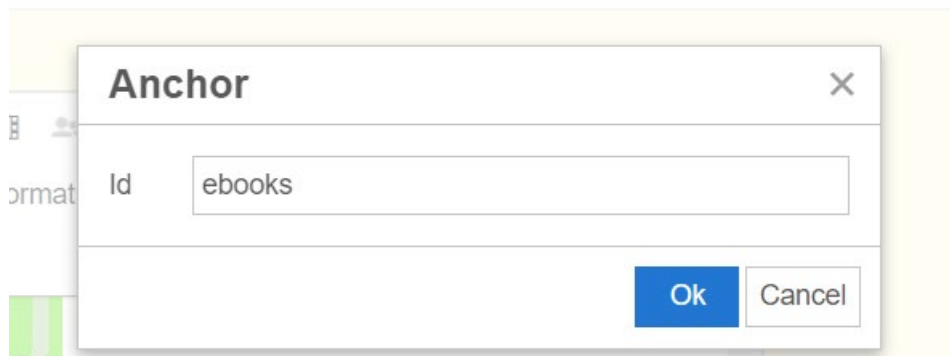# MCPS Content Management System (Episerver) Training

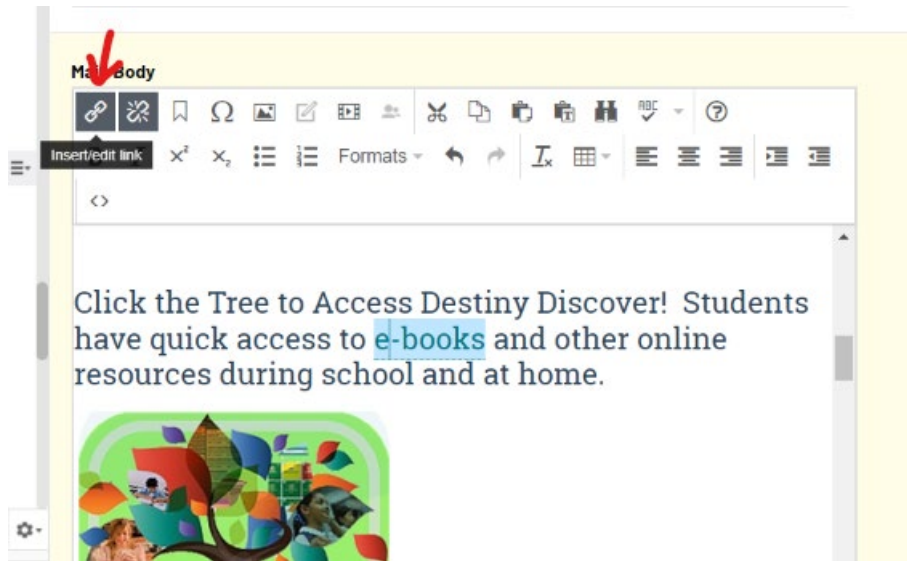## *How to Create Anchor Links*

1 – In the Epi content editor, click anywhere in the content block where you want to add the anchor and then select the **Anchor** button.
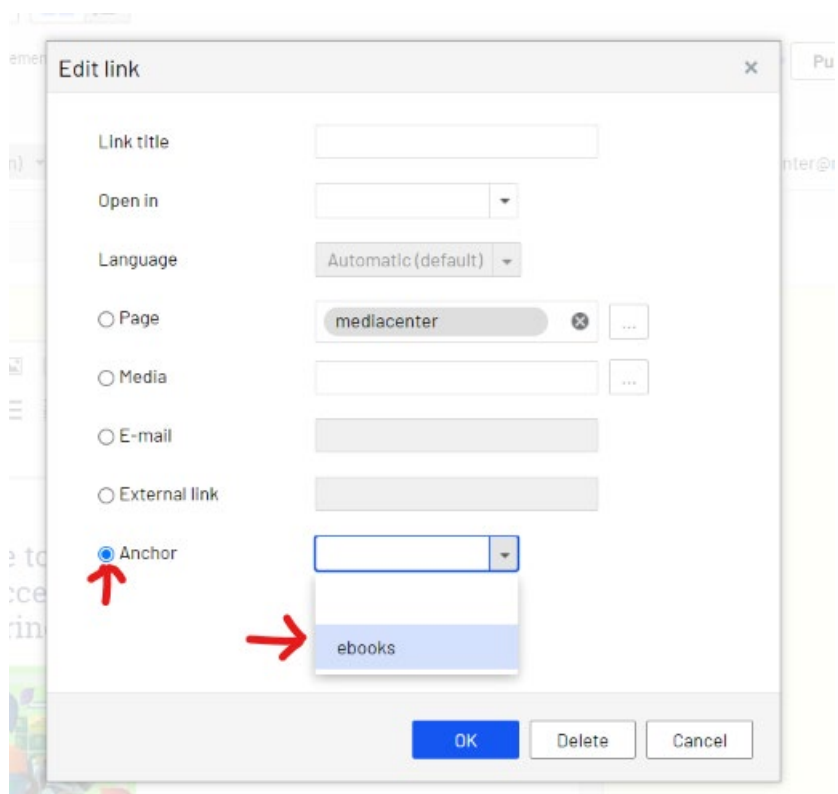

2 – Enter the **ID** for the anchor. The ID should contain no spaces or special characters.

3 – Select the text for the link and click the **Insert/Edit Link** button.

4 – In the **Edit Link** window, select the radio button for **Anchor** and select the anchor name you added. All anchors on the page should appear in the dropdown as options.

5- Click **OK.**