

Enrolling a New Student

See the quick guide to enrollment [here](#) for more detailed information. Click [here](#) for the Spanish version.

For a student who is new to MCPS, the following documents are required for enrollment.

1. Proof of age – Copy of the birth certificate
2. Parent ID
3. Proof of residency – Property tax bill, lease agreement with 2 supporting documents, or notarized [shared housing disclosure](#) with 2 supporting documents.

Additionally, the following MCPS forms need to be completed and turned in:

New student information form 560-24

<https://www.montgomeryschoolsmd.org/departments/forms/pdf/560-24.pdf>

Student Emergency Information form 565-1

<https://www.montgomeryschoolsmd.org/departments/forms/pdf/565-1.pdf>

Pre-K Experience Form 345-17 (for incoming kindergarteners only)

<https://www.montgomeryschoolsmd.org/departments/forms/pdf/345-17.pdf>

Student Health Record SR-6

<https://www.montgomeryschoolsmd.org/departments/forms/pdf/sr-6.pdf>

Immunization Card

<https://www.montgomeryschoolsmd.org/departments/forms/pdf/mdh%20896.pdf>

Dental Form 525-17

<https://www.montgomeryschoolsmd.org/departments/forms/pdf/525-17.pdf>

Blood Lead form

<https://www.montgomeryschoolsmd.org/departments/forms/pdf/dhmf%204620.pdf>

Forms in Spanish

560-24

https://ww2.montgomeryschoolsmd.org/departments/forms/pdf/560-24_spanish.pdf

565-1

https://ww2.montgomeryschoolsmd.org/departments/forms/pdf/565-1_spanish.pdf

345-17

https://ww2.montgomeryschoolsmd.org/departments/forms/pdf/345-17_spanish.pdf

Medical Forms

https://ww2.montgomeryschoolsmd.org/departments/forms/pdf/sr-6_spanish.pdf

<https://ww2.montgomeryschoolsmd.org/departments/forms/pdf/mdh%20896.pdf>

https://ww2.montgomeryschoolsmd.org/departments/forms/pdf/dhmf%204620_spanish.pdf

https://ww2.montgomeryschoolsmd.org/departments/forms/pdf/525-17_spanish.pdf