



ONLINE REGISTRATION INSTRUCTIONS

Go to your Trip page at :

<http://goo.gl/QDFp8o>

- Enter your temporary access code **PM_5514** and password **5514!** and Sign-in.
- Once on the trip information page, take a peek at your itinerary and join the group by clicking on the “Join this trip now!” button.

STEP 1: Fill-in your Registration Form. Enter personal contact information ensuring that first name, last name match passport exactly (if middle name is listed on passport, make sure to include that as well.)

STEP 2: Fill-in your Personal Health Information. Tell us what we should know in order to maximize your travel experience.

STEP 3: Provide us with your Emergency Contacts information.

STEP 4: It is now time to Set-up Your Personal Account log-in information and start selecting the details of the experience you are looking for.

STEP 5: Choose the Travel Insurance Coverage that best suits your needs. Travel Insurance must be purchased at the time of registration in order to benefit from the Deluxe and the Ultimate benefits. Please note that the Basic Coverage Plan is provided to you at no charge by Prométour.

STEP 6: Select one of our 3 convenient payment plans:

- Payment in Full (Check, Credit Card)
- Monthly Automated Plan (Credit Card). HIGHLY RECOMMENDED.
- Manual Payment Plan (Check, Credit Card)

Our Monthly Automated Plan automatically charges your credit card each month. Note that the site does not take debit cards. If you choose our Manual Payment Plan, you are responsible for making those payments on time by sending checks in the mail or by entering your credit card information at the due date. In case you would like to choose to pay by checks, we highly suggest that you send Prométour post-dated checks that will be cashed in at the dates identified. Participants on the Manual Payment Plan will not receive any invoices in the mail.

CLICK ON CONTINUE. You now can visualize your payment information, Edit Your Profile or simply choose to Make another Payment. If you have chosen to pay with Credit Card, the information concerning your first payment has been mailed to you at the email address you have provided us.

If for any reason you get an error message or do not receive any acknowledgement of your Credit Card payments, contact our Customer Care Department at 1-800-304-9446 (USA) or at 1-800-657-7754 (CAN)