

MENTOR TRAINING OPPORTUNITIES

One of the Maryland State Department of Education (MSDE) and Montgomery County Public Schools (MCPS) mentor expectations is that mentors will be trained before assuming mentor responsibilities. The New Teacher Induction Program offers multiple training opportunities for mentors:

- TOT-02, *Mentoring for All: Strategies, Activities, and Assessments*
- TOT-06, *Mentoring: Mapping the Journey*
- Mentor Forums

TOT-02 is a 3.0 MSDE credit Continuing Professional Development (CPD) course (#53302) designed to supply participants with the content, knowledge, and skills necessary to mentor a colleague. It has a \$90 registration fee collected via payroll deduction after the completion of the course. Mentors who successfully complete TOT-02 can receive \$400 per semester (per mentee) in their mentor stipend. Veteran teachers can take this course concurrently with their first mentoring experience. Sessions are offered throughout the year.

- Fall sessions start in October, 2018
- Spring sessions start in February 2019.
- Summer sessions are held in June, July, and August 2019.

TOT-02 takes an in-depth look at the following:

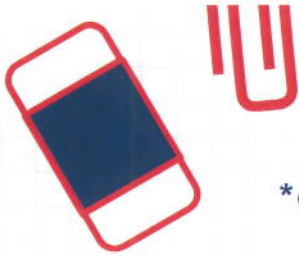
- historical roles of mentors and the knowledge and skills needed for mentoring, coaching, and collaboration;
- research on new and experienced educator needs;
- the Stages of Concern as revealed in verbal discussion;
- pre and post conference techniques;
- data collection methods during classroom or peer visits/observations; and
- equitable and multicultural strategies to close the achievement gap as one coaches and mentors.

TOT-06 is a 1.0 MSDE credit CPD course (#84996) designed for classroom teachers. It has a \$30 registration fee collected via payroll deduction after the completion of the course. Sessions are offered in the fall and/or spring for five weeks. Mentors who successfully complete TOT-06 can receive \$300 per semester (per mentee) in their mentor stipend.

Class time will include interviewing a new educator to assess needs; practicing giving and receiving feedback; problem-solving anticipated issues; and creating a welcome packet.

Mentor Forums are offered each semester to enable mentors to understand their duties and responsibilities, to expand their repertoire of coaching techniques, and to receive additional professional development. Forums are throughout the year from 4:30 pm to 6:30 pm. Mentors who successfully complete two Mentor Forums can receive \$300 per semester (per mentee) in their mentor stipend.

Please register for the courses or forums through the PDO. Check below for course numbers.



**CPD spring 2019 schedule will be released on PDO December 17, 2018.
Stay tuned for Section numbers*

COURSE #53302

TOT-02 MENTORING FOR ALL (ELEMENTARY)

INSTRUCTOR: KIHARA DORSEY

**Wednesdays from
February 6th - May 20th (snow date)
4:45PM to 7:45PM
Kingsview MS | Room #E108**

COURSE #53302

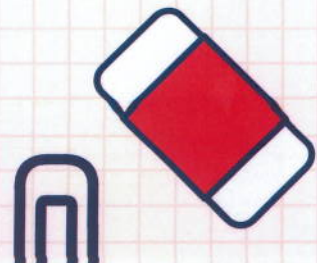
TOT-02 MENTORING FOR ALL (SECONDARY)

INSTRUCTOR: RUBY YIP

**Tuesdays from
February 5th - May 21st (snow date)
4:30PM to 7:30PM
Albert Einstein HS | Room #250**



This **3 credit** course provides the content knowledge & skills necessary to mentor a colleague. It's a combination of in-person and online class.





**CPD spring 2019 schedule will be released on PDO December 17, 2018.
Stay tuned for Section numbers*

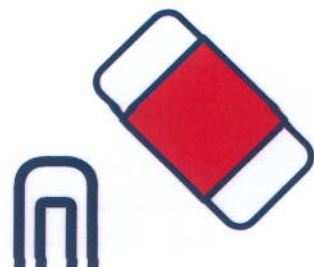
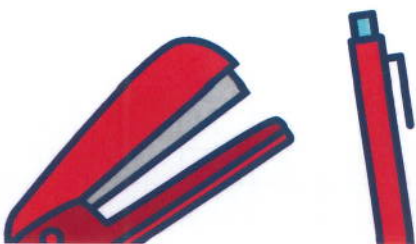
COURSE #84996

TOT-06 MENTORING: MAPPING THE JOURNEY ELEMENTARY & SECONDARY COMBINED

INSTRUCTOR: SHEILA SAUNDERS

This **1 credit** course will develop a foundation of the content knowledge & skills needed for a classroom teacher to mentor a colleague.

**Tuesdays from
February 5th - March 12th (snow date)
4:45PM to 7:45PM
Wheaton HS | Room # 2100**





Mentor Forum:

Colleagues Supporting Colleagues



This course will focus on:

- Mentor expectations
- Building and sustaining positive and effective mentor relationships
- Mentorship to build a strong school community
- Coaching techniques and strategies
- Problem solving through best practices

Each session includes two, 2-hour meetings.

Meetings will be held from 4:30 p.m.— 6:30 p.m.

Session 1— September 26 and October 3

Session 2—October 16 and October 23

Session 3—November 15 and November 29

Session 4—December 11 and December 18

Session 5—January 9 and January 16

Session 6—January 31 and February 7

Session 7—February 26 and March 5

Audience: Current mentors who have not taken the TOT-02 or TOT-06 courses

Register on PDO - Course Number 87560

*Sponsored by the New Teacher Induction Program
Department of Professional Growth Systems*