

# Searching the Montgomery County Volunteer Center (MCVC) Website for Student Service Learning



## Searching for MCPS SSL Opportunities

**Step 1:** Click “MCPS SSL” under “Search By” in the red search box at the top.

**Step 2:** Use the Search Tools to search and/or filter opportunities:


- To search by Keywords, enter words in this box (ex. hunger, children, animal, etc.):

A screenshot of the search interface showing a 'SEARCH BY' button and a text input field containing the placeholder text 'Search Keywords'.

- To filter opportunities, use the “Filter By” feature:  
(on Mobile Devices, click the wrench icon  to bring up the filter options)

A screenshot of the 'FILTER BY' dropdown menu. The menu is open, showing a list of filter options: Age, Organization, Date, Distance, Family Friendly, SSL Status, Interest, Outdoors, Groups, and Wheelchair Accessible. The 'Age' option is currently selected.A screenshot of the search filters applied. It shows a 'FILTER BY' dropdown menu with 'MCPS SSL' selected. Below it, there are several filter boxes, each with a red 'X' icon to remove it: 'Age of volunteer', '-- SELECT DATE --', '-SELECT DISTANCE-', 'Zip Code', and '-- SELECT INTEREST --'. At the bottom, there are 'SEARCH' and 'CANCEL' buttons.

Each filter contains a custom search box.  
You can stack/add as many filters as you'd like to find the best opportunity for you!

**Step 3:** When you find an opportunity that interests you, click the  button to send a message of interest directly through the website.

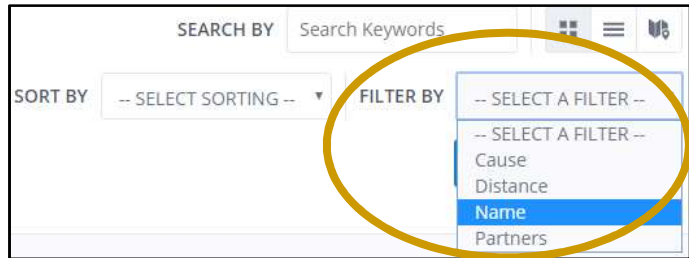
If you want to call or email the organization instead, find their contact information by clicking the Organization page to the right of the Opportunity Description.



## Searching for MCPS SSL Organizations

**Step 1:** Click “Organizations” under “Search By” in the red search box at the top.

**Step 2:** Within the Search Tools, use the “Filter By” feature, and select “Name.”



**Step 3:** Type the organization name in the search box, and click “Search.”



**Step 4:** Click on the Organization page. If you see this MCPS SSL icon in the “What We Do” section, you may earn SSL hours for serving with this organization.



**Step 5:** Scroll down to view any Organization Opportunities that have been posted.

**Step 6:** Click  if you want regular updates on this organization’s latest opportunities.

## Searching for Date-Specific Opportunities



Click on the Calendar link to find date-specific opportunities. Click on a specific opportunity. If you see this banner at the top of the Opportunity page, then you may earn SSL hours for it.

