

Montgomery County Public Schools
Office of Student and Family Supports and Engagement
Division of Psychological Services
School Psychologist Internship Opportunities
2019-2020 School Year

Montgomery County Public Schools (MCPS) will be accepting applications for paid school psychologist internships from School Psychology Graduate Programs for the 2019-2020 school year.

New this year! Applications need to be submitted through the MCPS online application platform, [MCPS Careers](#). No applications or documents should be sent directly to the Division of Psychological Services (DPS). To apply online:

- Access [MCPS Careers](#);
- Follow the [Apply to Teach with MCPS](#) link;
- Create an account; and
- Complete the online application per the instructions on the website.

The following information should be submitted online between November 1, 2018 and December 1, 2018, in order to be considered for an interview for an internship position:

- Application Cover Letter—A letter of introduction stating the candidate's interest in a School Psychology Internship position with MCPS; the candidate's university affiliation; any research interest and skills; and the candidate's contact information.
- Current Curriculum Vitae (resume).
- Three Letters of Reference—At least two should reflect your work during graduate training. The third may be from either your graduate or undergraduate training. **Recommendations must be uploaded as signed PDF documents on the recommender's letterhead.**
- Transcripts (electronic) —Undergraduate and Graduate.
- Writing Sample — One psychological report prior to being edited by a supervisor.

All application materials, **including recommendations**, must be received via MCPS Careers **by 5:00 pm December 1, 2018**. Interviews will be conducted in early January 2019. As paid school psychology internships are extremely competitive, candidates recommended for an internship have 24 hours to respond indicating whether or not they are accepting the internship.

All internship positions are made available to qualified candidates once the positions are approved in the MCPS school district budget.

If you have any questions please contact: Ms. Michelle Palmer, Coordinator, Division of Psychological Services, at (240) 314-4828 or michelle_palmer@mcpsmd.org.