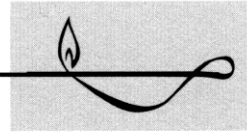


Cresthaven Elementary School

1234 Cresthaven Drive • Silver Spring, Maryland 20903 • 240-740-0580
Fax: 301-431-7622



Office of the Principal

August 6, 2018

Dear Cresthaven Families,

Very soon we will be opening the doors to welcome you and our students to the new school year. The first day of school is on September 4, 2018. I hope that you are enjoying the summer with family and friends and that you are preparing for another great year of opportunities and partnership to ensure academic achievement and social emotional development. I am excited to reunite with our returning students and families and I happy to welcome all of our new families and students to the Cresthaven community. I look forward to getting to know you and working with your children. The anticipated enrollment for the 2018-2019 school year is 565 students. There will be 7 third grade classes for 180 students, 6 fourth grade classes for 177 students, and 7 fifth grade classes for 208 students.

Providing high quality instruction is our goal and the staff are engaging in a variety of trainings and planning meetings to prepare learning experiences that address the needs for all students. Teachers and staff are eager to deliver supportive and enriching lessons where students develop and enhance their critical thinking skills and showcase their diverse talents. Parent engagement is also an important part of student success. Throughout the school year we will host a variety of parent workshops to share information, provide training and resources to support your child's academic performance and social emotional development. This year all grade levels will receive instruction in the departmentalized structure. In most cases students will have two teachers for their core subjects (reading & math); some students may have three teachers depending on their academic program. We will share that specific information during Open House and Back to School Night.

We welcome new staff to our school and the community.

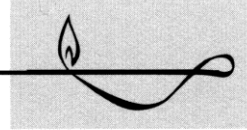
- Ms. Jeannette Blackwood, Assistant Principal
- Ms. Sarah Adams, 5th Grade Teacher
- Ms. Sherry Adelekan, 5th Grade Teacher
- Ms. Rebecca Frick, 3rd Grade Teacher
- Ms. Ferwaha Arooj, School Psychologist
- Ms. Young Mee Choi, Parent Community Coordinator

Other staffing changes include: Ms. Porrovcchio, will now join the 5^h grade team.

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To prepare you for the start of the school year, I have provided important information and dates for your review. Links to these important items are located on the Cresthaven website at <http://www.montgomeryschoolsmd.org/schools/cresthavenes/> for viewing:

- 2018-2019 Transportation Information:
 - Bus Lists for Arrival and Dismissal Routes
 - Letter from the Transportation Office
 - Ride by the Rules
- Cafeteria News (SNAP) and first week of school menu
- Personal Supplies and Donation Request list
- Health News: When to Keep Your Child Home
- 2018-2019 MCPS Calendar
- MCPS Policy on Portable Communication Devices (Cell Phones)

Please read the information carefully and mark your calendars with the important dates.

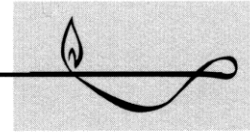
I look forward to greeting you soon. Until then, enjoy the rest of the summer.

Sincerely,

Sherri Gorden
Principal

Cresthaven Elementary School

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Office of the Principal

Administrative & Office Staff

Principal	Sherri Gorden	Administrative Secretary	Terri Hawthorne
Assistant Principal	Jeannette Blackwood	School Secretary	Tatia Edmonds
School Nurse	Janet Rotimi		
Health Technician	Cleveine Thornton		
Office Hours	8:00 AM – 4:30 PM		

Open House	Friday, August 31, 2018 (9:00 – 10:30 AM)
First Day of School	Tuesday, September 4, 2018
Back to School Night	Thursday, September 20, 2018 (6:30 – 8:00 PM)

School Hours

Regular School Hours: **9:25 AM – 3:50 PM**
(For safety reasons, students should not arrive at school before **9:00 AM**)

Tardiness - Students who arrive after **9:25 AM** will be marked tardy and **MUST** be signed in by an adult.

*The main office must be notified **BEFORE** 3:15 PM of any changes in student dismissal plans.*



Students Homeroom Class Assignments - POST CARD MAILINGS - Week of August 28th

Students who are already registered or newly enrolled at Cresthaven ES will receive a postcard in the U.S. mail, the week of August 27th, announcing their homeroom teacher assignment and classroom number. Students may wish to bring the post cards with them to the Open House Event. Class lists will also be posted at the front entrance of the school on Friday, August 31st and the first week of school.

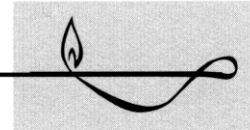
Open House – Friday, August 31, 2018

Open House visitation day is scheduled for 9:00 – 10:30 AM. This is an opportunity for parents and students to meet teachers, locate classrooms, and see new classmates. This is not like Back-to-School Night or parent conferences. Teachers are still busy preparing and planning for the opening of school. It is not time to conduct a conference with teachers. Rather, it is a time to enjoy a tour of the school, to get a sneak peak of your child's classroom, clarify information regarding bus stops and lunch accounts as well as receive resources on child care and other community activities. Class lists

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will be posted at the front of the school on Friday morning at 8:00 AM. I know that students are eager to meet their teachers and see their new classrooms however visitors **will not** be allowed to enter the building before 9:00 AM. Free back packs with some school supplies will also be distributed during your visit.



First Days of School Information First Day of School Folders

Emergency Information Forms: Each student will bring home a Cresthaven folder on the first day of school. The folder will include important information and forms for you to fill out. **Please pay close attention to the YELLOW emergency information sheet and ensure that all contact information is accurate.**



Cafeteria Information:

Beginning the first day of school, breakfast and lunch will be served. Breakfast will be provided to all students daily in their class as we continue to participate in the Maryland Meals for Achievement (MMFA) breakfast program. This program allows all students to receive a free breakfast every day. Students will eat breakfast in their classroom starting at 9:10 AM. Students are not required to eat breakfast; however, if they do, they must take the entrée PLUS one other item for a COMPLETE BREAKFAST. The breakfast menu is the same each week.

MCPS Cafeteria News information sheet and prepayment form are provided as a link on our webpage for your review. We will continue to implement the SNAP (Student Nutrition Accountability Program) system for student meal accounts. ***Parents are encouraged to put a minimum of \$10.00 and maintain this balance in your child's account.*** Checks can be made payable to Cresthaven Elementary School Cafeteria. You can also prepay online with the myLunchMoney.com service.

Applications for Free & Reduced Priced Meals will be available during the Open House on Friday, August 31st and will also be sent home on the first day of school in your child's Cresthaven folder. If you need assistance with completing the form, please contact the school office.

****If your child received free or reduced price meals last school year, they will remain eligible until October 17, 2018. You must reapply for meal assistance every year.***

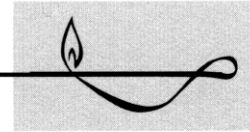
Meal Prices

Lunch	\$2.55	Reduced Price Lunch	\$.40	Milk	\$.60
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School Bus Schedules/Transportation Information: The official bus routes from the Department of Transportation are provided as a link on our webpage for your review. Please pay close attention to this information, especially the times and bus stops.



Please be reminded that the “Kiss-n-Ride” drop-off and pick-up loop is located in the small parking lot. **Parents should not park nor leave their car unattended as this severely disrupts the flow of the traffic and delays everyone.** If you plan to come into the office to pick up your child, you may enter and park in the large parking lot before 3:30pm. If you choose to walk to the entrance to pick up your child, please do not block our neighbors drive ways. Lastly during dismissal, parents must use the marked cross walk areas at all times. **Please do not walk in between cars or buses at any time.**

Attendance (Arrival/Dismissal):

If your child will be absent from school, we ask that you notify the school office by 9:30 AM. Parents must also provide a written explanation for the absence upon the students return to school.

Parents are required to notify the office in writing of all transportation changes that involve students traveling home with another student or adult. Students will not be permitted to change their normal transportation routine without written notification from a parent or guardian, **NO EXCEPTIONS.** **For safety reasons students will not be released to unknown parties.**

Medications:

If your child will need medication for the opening of school, please contact the health room ahead of time. Students may **NOT** carry medication in their lunchbox, pockets, or backpacks. All medications that are brought to school (even over the counter medications such as Tylenol, allergy/cold medicines, etc.) must be administered under the supervision of health room personnel. A copy of the “Authorization to Administer Prescribed Medication” form must be completed and is located on our webpage.

Champions - Before and After School Child Care:

Champions will return as our child care provider for the school year. The program provides service before and after school. Representatives from the program will be present during Open House and Back to School Night for you to speak with. Please consider what Champions can offer your family through their before and after care needs.

We are ready to have a great year!



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