



# Academy of Hospitality and Tourism

Mr. Jason Potyk

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## Course Description: What is The Academy of Hospitality and Tourism?

**Credits:** 1.5 per Semester (triple period)

**SSI Hours:** 15 per semester



## Resources & Supplies

- Required - MCPS google drive accounts for back up.
- Flash drive or other form of back up drive is also recommended.



## Certifications & Articulation

### Certifications:

- **PrintED**
  - PrintED certified program designed to meet industry standard competencies.
  - Students sit for **PrintED** certification exams each year they are in the program
    - Intro to Graphic Communications – Level 1
    - Graphic Design - Level 2
  - **PrintED Competency Listings: *What exams are based on***
    - Level 1:  
[www.gaerf.org/portals/0/pdf/GAERF\\_Introduction\\_Graphic\\_Communications\\_Competerencies\\_20140918.pdf](http://www.gaerf.org/portals/0/pdf/GAERF_Introduction_Graphic_Communications_Competerencies_20140918.pdf)
    - Level 2: [www.gaerf.org/portals/0/pdf/GAERF\\_Graphic\\_Design\\_Competerencies\\_20140918.pdf](http://www.gaerf.org/portals/0/pdf/GAERF_Graphic_Design_Competerencies_20140918.pdf)
  - **Why PrintED?**
    - National accreditation and certification program based on industry standards for graphic communications.
    - Provides students with a career pathway to enter the workplace with verifiable credentials and to pursue further education with potential college credit already in hand.
  - **PrintED Competency Listings: *What exams are based on***
    - Level 1:  
[www.gaerf.org/portals/0/pdf/GAERF\\_Introduction\\_Graphic\\_Communications\\_Competerencies\\_20140918.pdf](http://www.gaerf.org/portals/0/pdf/GAERF_Introduction_Graphic_Communications_Competerencies_20140918.pdf)
    - Level 2: [www.gaerf.org/portals/0/pdf/GAERF\\_Graphic\\_Design\\_Competerencies\\_20140918.pdf](http://www.gaerf.org/portals/0/pdf/GAERF_Graphic_Design_Competerencies_20140918.pdf)
- **Adobe Certified Associate**
  - Adobe certification testing available at a reduced cost to student. Usually at end of second year.

### Articulations: *Scholars must earn a B or better in each year of the course to be eligible for articulation*

- PrintED Maryland Students:
  - West Virginia Tech
  - Boston College Center for Digital Imaging Arts
- Thomas Edison Students:
  - Montgomery College:
    - Level 1 students: ARTT/GDES116 Digital Tools for the Visual Arts – 4 credits
    - Level 2 students: GD121—Fundamentals of Graphic Design 1 – 3 credits



## Grading Policy

Assessment of course objectives will be based on a variety of types of evaluations, including written assignments, lab activities, projects, group activities, oral presentations, research paper, tests and quizzes, quarterly work place skills evaluations.

### Grading Scale

100 – 90%	A
89 – 80%	B
79 – 70%	C
69 – 60%	D
59 – Below	E

The Academy of Hospitality and Tourism introduces students to all facets of the hospitality and tourism industry. Students gain practical experience in hotel operations, restaurant service, event planning, customer service, and tourism. Teamwork, communication, and independence are stressed, and all students will earn the National Restaurant Association’s ServSafe Employee Certification and will have the opportunity to earn the Food Protection Managers Certification.



## Student Expectations

- **Students are expected to respect themselves, respect their classmates and respect the teacher at all times.**
- Student behavior in class will reflect all rules as outlined in the **Thomas Edison HS of Technology Student Handbook**.
- **Dress for Success:** Students are required to dress in professional business attire every Wednesday unless otherwise instructed by the teacher.
  - Information will be sent home.
  - This counts as a grade.
  - If there are extenuating circumstances, please feel free to discuss them with the instructor after reading the extended information given to students on “Dress for Success.”
- Students will be expected to maintain an exemplary level of attendance.
- Students will be in the classroom preparing for class when the tardy bell rings.
- Students will be required to occasionally work as part of teams or groups.
- Students are expected to maintain back ups of their work on the Google drive as well as auxiliary back ups (flash drives)
- Students are expected to conduct themselves in a professional and safe manner at all times.



## Attendance Policy

- Due to the extended duration of this course (**each class period is equal to three (3) class periods**), it is important that students attend class on a daily basis and are prepared to make up work due to absences.
- Notes for absences are due within three days upon return to school.
- Notes received after three days will not be excused without administrative approval.
- Students are responsible for submitting these notes to the attendance office.
- Edison requires a separate note from any given to a student’s home school.
- It is the student’s responsibility to provide documentation of any home school required absences to the Edison attendance office.
  - This counts as a grade.
  - If there are extenuating circumstances, please feel free to discuss them with the instructor after reading the extended information given to students on “Dress for Success.”
- Students will be expected to maintain an exemplary level of attendance.
- Students will be in the classroom preparing for class when the tardy bell rings.
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