

## **FAIRLAND VISITOR POLICY**

**MONTGOMERY COUNTY PUBLIC SCHOOLS (MCPS) REQUIRES THAT ALL VISITORS, WITHOUT EXCEPTION, MUST CHECK IN WITH THE FRONT OFFICE STAFF BEFORE PROCEEDING INTO THE BUILDING. THIS POLICY IS ENFORCED FOR THE SAFETY OF THE STUDENTS. VISITORS SIGN IN AND OBTAIN A BADGE AT THE FRONT COUNTER. PARENTS BRINGING ITEMS FOR THEIR CHILD (LUNCH, HOMEWORK, BAND INSTRUMENTS, ETC.) WILL BE ASKED TO LEAVE THE ITEMS WITH THE FRONT OFFICE PERSONNEL SO THAT INSTRUCTIONAL TIME REMAINS UNINTERRUPTED.**

**TO COMPLY WITH MCPS REGULATION ABA-RB, WE ASK THAT CLASSROOM VISITS AND/OR CONFERENCES BE ARRANGED IN ADVANCE AND CONDUCTED IN SUCH A MANNER THAT THE VISITS AND/OR CONFERENCES DO NOT INTERFERE WITH THE CLASSROOM ACTIVITIES OF ANY STUDENT IN THE CLASS.**