

# TRANSCRIPT REQUEST FORM

Walt Whitman Counseling SY 2019-2020 \*Updated July 2019

**\*Directions:** Please fill out one of these forms (in pen!) for each of your colleges you are applying to. Turn in to Mrs. Hutchens in the CCIC Office at least **3 weeks** prior to each college deadline

**\*\*NOTE: TEST SCORES MUST BE SENT BY THE STUDENT DIRECTLY TO THE COLLEGE FROM COLLEGEBOARD.ORG OR ACT.ORG. WHITMAN CANNOT AND DOES NOT SEND TEST SCORES\*\***

Your Name: \_\_\_\_\_ Counselor: \_\_\_\_\_

Name of College: \_\_\_\_\_

City and State: (CITY) \_\_\_\_\_ (STATE) \_\_\_\_\_

Teacher Recommenders: (1) \_\_\_\_\_ (2) \_\_\_\_\_

**DEADLINES (List only one & specify the date you have chosen if there are multiple options):**

Early Decision Deadline \_\_\_\_\_

Early Action Deadline \_\_\_\_\_

Priority Deadline \_\_\_\_\_


Regular Admission Deadline \_\_\_\_\_

Restrictive Early Action Deadline \_\_\_\_\_

Other \_\_\_\_\_

Are you taking a **college course**? (e.g. at Montgomery College - this does NOT refer to AP classes) Y/N


Write any additional information for the transcript secretary below:


>>Are you applying via **Common Application**? (indicated by  on Family Connection) Yes/No

If it IS a Common Application school:

- Are you applying via Common App? Yes/No
- Have you put this school in your list at commonapp.org? Yes/No
- Print out page one of the Common App's School Report form to show that you have signed the waiver

>>Are you applying via **Coalition Application**? Yes/No

>>If it is not a **Common/Coalition Application** school, does it accept electronic delivery via Family Connection? (indicated by ) Yes/No

If NO, it must be sent by mail (  ). Please do the following:

- Address a 9x12 envelope to the admissions office, put 3 stamps and a WWHS return address on it. For colleges in Canada, please put 4 stamps on the envelope
- Paperclip the envelope to this form.
- Write the mailing address here: \_\_\_\_\_

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